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OFFICE OF THE EXECUTIVE DIRECTOR

28 February 2019

Administrative Order No. 060
Series of 2019

TO: **The Director's Council and**
Members of the PCAARRD-GAD Executive Committee

(Through the Division Directors)

PCAARRD Staff
PCAARRD-GAD TWG Members
Ms. Princess Alma B. Ani, SERD
Ms. Sharon P. Batoon, OED-ARMSS
Ms. Adelina S. Jimenez, FAD-Personnel
Ms. Maria Cristina C. de Guzman, FAD-Personnel
Ms. Christie A. Surara, FAD-DO
Ms. Alexandra Z. Cabrera, MISD
Ms. Rose Anne M. Aya, ACD

FROM: **REYNALDO V. EBORA**
Acting Executive Director

SUBJECT: **PCAARRD Participation to the 2019 National Women's Month Celebration**

In support to the 2019 National Women's Month Celebration, you and your staff as well as the members of the PCAARRD-GAD TWG are requested to participate in the following activities organized by PCAARRD, DOST, ERDB-DENR and the Local Government Unit of Los Baños:

Activity	Date and Venue	No. of Requested Participants
1- DOST-wide Women's Month Celebration	March 19, 2019, Venue, TBA	20 Staff
2- Los Baños Walk for a Cause, an annual activity of the Local Government Unit of Los Baños to support women with cancer. The activity is also in line with the celebration of the International Women's Day on March 8.	March 8, 2019 Assembly Time at 5:30AM, Olivarez Plaza Junction, Los Baños, Laguna	15 Staff
3- Inter-Agency Women's Volleyball League	March 5, 2019	15 Staff

Further, may we request everyone to extend any amount of donation to the LGU-LB project of supporting women with cancer. Your contribution can make a big difference to someone's life.

Please forward the contribution and the name of the participants, using the attached form, to Ms. Jennifer C. Puntanar of SERD, Secretary, PCAARRD-GAD TWG.

Thank you.

PCAARRD Participation to the 2019 National Women's Month Celebration

List of Participants

DOST-wide Women's Month Celebration	Los Baños Walk for a Cause	Inter-Agency Women's Volleyball League
March 19, 2019, Venue, TBA	March 8, 2019	March 5, 2019

Approved:

_____
Director
Division: _____