PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier: **RENEO TRADING**	P.O. NO: **2026-06-085**
Address: Victoria Homes, Darasa Tanauan City, Batangas	Date: 06/09/2026
T I N : VAT-001-270-438-000	Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein: 184-192

Place of Delivery: PCAARRD	Delivery Term: 30 Caledar Days
Date of Delivery:	Payment Term: 30 Calendar days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	cart	Toner cart, CE285A, HP 85A, black	2	5,280.00	10,560.00
2	cart	Ink Cart, HP 680, black	5	675.00	3,375.00
3	cart	Ink Cart, HP 680, colored	10	675.00	6,750.00
4	bottle	EPSON 003 Bottle Ink (C13T00V100), 65ml, black	15	330.00	4,950.00
		PR # 2026-08-0340 dated 04/22/2026			
		AP # 26-06-109 dated 06/01/2026			
		charged to CRD- Coconut Farmers and Industry			
					25,635.00
		Less 5% EVAT		1,144.42	
		Less 1% EWT		228.88	**1,373.30**
(Amount in Words)		**TWENTY FOUR THOUSAND TWO HUNDRED SIXTY ONE PESOS AND 70/100**			**24,261.70**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

RENEO TRADING
(Signature Over Printed Name)
6-22-26
Date

ABEGAIL GRACE M. PAMPOLINA
(Signature Over Printed Name of Authorized Official)
Chief Administrative Officer
Designation

Fund Cluster: **184**
Funds Available:

GEELYN M. VICTORIA
Accountant III

ORS/BURS No.: 02-COC-07308604 2026-06-00139
Date of ORS/BURS: 2026-06-15
AMOUNT: ₱ 25,635.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers 5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary

PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier: **RENEO TRADING**	P.O. NO: **2026-06-084**
Address: Victoria Homes, Darasa Tanauan City, Batangas	Date: 06/09/2026
TIN : VAT-001-270-438-000	Mode of Procurement: Small Value

101 - 194

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PCAARRD	Delivery Term: 30 Caledar Days
Date of Delivery:	Payment Term: 30 Calendar days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Laminating Film, 250 micron, 100 pcs per box), A4 size	1	1,600.00	1,600.00
2	cart	Toner Cart, CF283A, HP 83A, black	5	4,100.00	20,500.00
3	cart	Ink Cart, CN692AA, HP 704, black	10	520.00	5,200.00
4	cart	Ink Cart, CN693AA, HP 704, tri-color	10	520.00	5,200.00
5	cart	Ink Cart, Canon PG-745s, black	5	1,080.00	5,400.00
6	cart	Ink Cart, Canon CL-746s, color	5	1,480.00	7,400.00
7	cart	Ink Cart, HP 680, black	50	675.00	33,750.00
8	cart	Ink Cart, HP 680, colored	50	675.00	33,750.00
9	cart	Ink Cart, Canon Pixma for 751, BK	5	1,200.00	6,000.00
10	cart	Ink Cart, Canon Pixma for 751, yellow	5	1,200.00	6,000.00
11	cart	Ink Cart, Canon Pixma for 751, cyan	5	1,200.00	6,000.00
12	cart	Ink Cart, Canon Pixma for 751, magenta	5	1,200.00	6,000.00
13	bottle	HP GT52 Cyan, Original Ink Bottle, 70ml	3	310.00	930.00
14	bottle	HP GT52 Magenta, Original Ink Bottle, 70ml	3	310.00	930.00
15	bottle	HP GT52 Yellow, Original Ink Bottle, 70ml	3	310.00	930.00
16	bottle	HP GT53XL Black, Original Ink Bottle, 90ml	3	490.00	1,470.00
17	cart	Ink Cart, HP 682, black	80	675.00	54,000.00
18	cart	Ink Cart, HP 682, tri-color	80	675.00	54,000.00
19	cart	Toner Cart, CF 230A, HP 30A, black	2	3,550.00	7,100.00
20	piece	Metal Ring Binder Loose Leaf Hoop Ring Handwork multifunctional keychain, circle photo album for binding machines, 32mm x 30pcs	1	70.00	70.00
21	unit	Calculator, scientific, 12 digits	1	650.00	650.00
		PR # 2026-04-0292 dated 04/08/2026 (OED-Regular Operations)			
		PR # 2026-04-0296 dated 04/15/2026 (FAD Property- Common Supplies)			
		PR # 2026-04-0387 dated 04/29/2026 (OED ARMSS- Network Mgmt. -Other Regional Coordination Related Activities)			
		PR # 2026-02-0210 dated 02/24/2026 (IDD- GREAT)			
		AP # 26-06-109 dated 06/01/2026			
					256,880.00
		Less 5% EVAT		11,467.86	
		Less 1% EWT		2,293.57	13,761.43
(Amount in Words)		TWO HUNDRED FORTY THREE THOUSAND ONE HUNDRED EIGHTEEN PESOS AND 57/100			243,118.57

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

RENEO TRADING
(Signature Over Printed Name)
06/24/26
Date

REYNALDO V. EBORA
(Signature Over Printed Name of Authorized Official)
Executive Director
Designation

Fund Cluster: 101
Funds Available:

GEELYN M. VICTORIA
Accountant III

ORS/BURS No.: 2026-06-0234
Date of ORS/BURS: June 26, 2026
AMOUNT: ₱ 256,880.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers 5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary

1/23

PO ID :	6952		
PO No :	2026-06-084-085	**PO Date :**	22-Jun-2026
Notice Reference Number :	28730	**Control Number :**	008
Notice Title :	Supply and Delivery of CY2026 Q3 Office Machines and their supplies and accessories	**Notice Type :**	Request for Quotation

Project Name :	Supply and Delivery of CY2026 Q3 Office Machines and their supplies and accessories	**Description :**	**OFFICE OF THE EXECUTIVE DIRECTOR** **Administration, Resource Management, and Support Services** **May 15, 2026** **REQUEST FOR SUBMISSION OF PROPOSAL** **The Philippine Council for Agriculture, Aquatic, and Natural Resources Research and D with an Approved Budget for the Contract (ABC) of TWO HUNDRED EIGHTY-EIGHT THO** **Submission of proposals, including Mayor's/Business Permit*, PhilGEPS Registration N email address below.** **All prices shall be denominated in Philippine Peso, and the quotation shall be firm and awarded on a per-lot basis.** **Attached are the Detailed Financial Proposal and Statement of Compliance form, and O** **For further information, please refer to:** **Ms. Aileen L. Lapitan** **Head, Secretariat** **Bids and Awards Committee Secretariat** **Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)** **Paseo de Valmayor, Timugan, Economic Garden** **Los Baños, Laguna** **Email address: bac@pcaarrd.dost.gov.ph** **Telephone No. (63-49) 554-9670** **Fax Nos. (63-49) 536-0016/536-7922** **Website: http://www.pcaarrd.dost.gov.ph** **SGD. MELVIN B. CARLOS, PhD, CESO IV** **Deputy Executive Director III** **and Chairperson, BAC** ***PhilGEPS Certificate of Platinum Membership may be submitted in lieu of these docum** ****Signed unnotarized OSS (in the prescribed template) will be accepted, subject to subr** *****Required for projects with an ABC of 500,000.00 and above; must be filed and paid th**
Business Category :	Office machines and their supplies and accessories	**Period of Contract :**	30-Day(s)
Delivery/Project Location :	Laguna	**Procurement Program/Project :**	Q3 Office machines and their supplies and accessories and Paper Products

Mode of Procurement :	Small Value Procurement	**Source of Fund :**	Regular Agency Fund (01000000)
Total Approved Budget for the Contract (PHP):	288,145.00	**Notice Publication :**	Required
Mode of Bid submission :	Manual Submission	**Classification :**	Goods
Lot Type :	Single Lot	**Bid Opening type :**	
Contract Amount (PHP):	282,515.00	**Form of Performance Security :**	Not Applicable
Upload performance security :		**Performance Security Amount (PHP):**	
Performance Security From Date :		**Performance Security To Date :**	
Performance Security Period (in months) :			

Merchant Name :

RENEO TRADING

Item Name :

Supply and Delivery of CY2026 Q3 Office Machines and their supplies and accessories

Item List

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
44102001	Lamination film	Laminating film (250 micron, 100 pcs per box), A4 size	1	Box
44103103	Printer or facsimile toner	Toner Cart, CF283A, HP 83A, black	5	Cartridge
44103105	Ink cartridges	Ink Cart, CN692AA, HP 704, black	10	Cartridge
44103105	Ink cartridges	Ink Cart, CN693AA, HP 704, tri-color	10	Cartridge
44103105	Ink cartridges	Ink Cart, Canon PG-745s, black	5	Cartridge
44103105	Ink cartridges	Ink Cart, Canon CL-746s, color	5	Cartridge
44103105	Ink cartridges	Toner Cart, CE285A, HP 85A, Black	2	Cartridge
44103105	Ink cartridges	Ink Cart, HP 680, black	55	Cartridge
44103105	Ink cartridges	Ink Cart, HP 680, colored	60	Cartridge
44103105	Ink cartridges	Ink Cart, Canon Pixma for 751, BK	5	Cartridge
44103105	Ink cartridges	Ink Cart, Canon Pixma for 751, yellow	5	Cartridge
44103105	Ink cartridges	Ink Cart, Canon Pixma for 751, cyan	5	Cartridge
44103105	Ink cartridges	Ink Cart, Canon Pixma for 751, magenta	5	Cartridge
44103105	Ink cartridges	HP GT52 Cyan Original Ink Bottle, 70ml	3	Bottle

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
44103105	Ink cartridges	HP GT52 Magenta Original Ink Bottle, 70ml	3	Bottle
44103105	Ink cartridges	HP GT52 Yellow Original Ink Bottle, 70ml	3	Bottle
44103105	Ink cartridges	HP GT53XL Black Original Ink Bottle, 90ml	3	Bottle
44103105	Ink cartridges	Ink Cart, HP 682, black	80	Cartridge
44103105	Ink cartridges	Ink Cart, HP 682, tri-color	80	Cartridge
44103105	Ink cartridges	Epson 003 Bottle Ink (C13T00V100), 65ml, black	15	Bottle
44103103	Printer or facsimile toner	Toner Cart, CF230A, HP 30A, black	2	Cartridge
44102803	Spiral binding machine	Metal Ring Binder Loose Leaf Hoop Ring Handwork Multifunctional Keychain Circle Photo Album for Binding Machines, 32mm x 30 pcs	1	Piece
44101809	Desktop calculator	Calculator, scientific, 12 digits	1	Unit

Terms and Condition Templates:

1	Terms and Condition - Goods	View Template (https://philgeps.gov.ph/templateMasters/templateViewNxtsheet/7)

Milestones

Milestone	Quantity	Computation Type	Amount	Percentage of Work	Valid from	Valid to
One Time Delivery	364	Amount	282,515.00	0.00	22-Jun-2026	22-Jul-2026

Supporting documents :

1784182187_PO_Reneo_Trading.pdf
(https://philgeps.gov.ph/portal_documents/purchase_order_documents/po_6952/Buyer/1784182187_PO_Reneo_Trading.pdf)