PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier:	**SMS MARKETING**	P.O. NO:	**2026-06-086**
Address:	Brgy. Maahas, Los Banos, Laguna	Date:	06/09/2026
TIN :	VAT- 115-291-080-000	Mode of Procurement:	Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein: 101- RS

Place of Delivery: PCAARRD	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: 30 calendar days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Cover, morocco, cut size: long, assorted colors	100	5.80	580.00
2	piece	Cover, morocco, cut size: short, assorted colors	60	5.50	330.00
3	ream	Paper, Multicopy, 80 GSM, A4 size, made out of raw materials from at least 50% recycled fibre, at least Elementary Chlorine Free (ECF), paper wrapping and carton box packing must be made from 100% recyled fibre	300	185.00	55,500.00
4	ream	Paper for Plain Paper Copier (PPC) legal size, 80 GSM	50	220.00	11,000.00
5	ream	Paper for Plain Paper Copier (PPC) letter size, 80 GSM	50	195.00	9,750.00
6	ream	Paper for Plain Paper Copier (PPC) A4 size, 80 GSM	300	203.00	60,900.00
7	pack	Paper, specialty, long, beige, 10 sheets/pack	10	29.50	295.00
8	pack	Sticky Flag, Sign Here	60	225.00	13,500.00
9	pad	Sticky Note, 3 inches x 5 inches, stick securely	40	110.00	4,400.00
10	pack	Toilet Tissue Paper, 2 ply, 12 rolls/pack, soft and presentable, consist of min. of 260 pulls/520 sheets in a roll, made of 100% recycled fiber and at leasr Elementary Chlorine Free (ECF)	100	133.00	13,300.00
11	pad	Sticky Note, 3 inches x 3 inches, stick securely	50	90.00	4,500.00
12	pack	Paper, photo, matte, A4, 20 pcs/pack	10	148.00	1,480.00
13	pack	Paper, specialty, short, white, 10 sheets/pack	10	28.00	280.00
14	box	Continuous Form, 3 ply, 280mm x 241mm, carbonless	20	1,180.00	23,600.00
15	pack	Paper, photo, gloss finish, A4 size, 10 sheets/pack	2	98.00	196.00
16	box	Tissue paper in a box (for vehicles)	72	112.00	8,064.00
17	pack	Paper Sticker, A4 size, matte, light blue, 10 pcs/pack	10	60.00	600.00
18	pad	Sticky Note, 2 incheas x 3 inches, stick securely	60	69.00	4,140.00
		PR # 26-03-313 dated 03/25/2026 (FAD Budget- Regular Operations)			
		PR # 2026-04-0292 dated 04/08/2026 (OED- Regular Operations)			
		PR # 2026-04-0296 dated 04/15/2026 (FAD Property- Common Supplies)			
		PR # 2026-04-0383 dated 04/28/2026 (FAD GSS- Supplies & Maintenance Expenses)			
		AP # 26-06-110 dated 06/01/2026			
					212,415.00
		Less 5% VAT		9,482.81	
		Less 1% EWT		1,896.56	**11,379.37**
(Amount in Words)		**TWO HUNDRED ONE THOUSAND THIRTY FIVE PESOS AND 63/100**			**201,035.63**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

SMS MARKETING
(Signature Over Printed Name)
6/24/26
Date

REYNALDO V. EBORA
(Signature Over Printed Name of Authorized Official)
Executive Director
Designation

Fund Cluster: 101
Funds Available:

GEELYN M. VICTORIA
Accountant III

ORS/BURS No.: 2026-06-002364
Date of ORS/BURS: 2026-06-11
AMOUNT: ₱ 212,415.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary

PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier:	**SMS MARKETING**	P.O. NO:	**2026-06-087**
Address:	Brgy. Maahas, Los Banos, Laguna	Date:	06/09/2026
TIN :	VAT- 115-291-080-000	Mode of Procurement:	Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein: 184-193

Place of Delivery: PCAARRD	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: 30 calendar days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	Toilet Tissue Paper, 2 ply, 12 rolls/pack, soft and presentable, consist of min. of 260 pulls/520 sheets in a roll, made of 100% recycled fiber and at leasr Elementary Chlorine Free (ECF)	4	133.00	532.00
2	box	Continuous Form, 2 ply, 280mm x 241mm, carbonless	12	750.00	9,000.00
3	pack	Paper Towels, interfold, 150 pulls/pack, 200mm x 200mm, made of 100% recycled fiber and at least Elementary Chlorine Free (ECF)	135	34.50	4,657.50
		PR # 2026-04-0303 dated 04/21/2026 (MRRD-The Sibuyan Sea Symphony Proj. 1)			
		PR # 2026-04-0306 dated 04/22/2026 (MRRD-The Sibuyan Sea Symphony Proj. 2)			
		PR # 2026-04-0307 dated 04/22/2026 (MRRD-The Sibuyan Sea Symphony Proj. 3)			
		PR # 2026-04-0308 dated 04/22/2026			
		PR # 2026-04-0309 dated 04/22/2026			
		AP # 26-06-110 dated 06/01/2026			
					14,189.50
		Less 5% VAT		633.46	
		Less 1% EWT		126.69	**760.15**
(Amount in Words)		**THIRTEEN THOUSAND FOUR HUNDRED TWENTY NINE PESOS AND 35/100**			**13,429.35**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

SMS MARKETING
(Signature Over Printed Name)
6/23/26
Date

ABEGAIL GRACE M. PAMPOLINA
(Signature Over Printed Name of Authorized Official)
Chief Administrative Officer
Designation

Fund Cluster: 184
Funds Available:

GEELYN M. VICTORIA
Accountant III

ORS/BURS No.: 02-306661-2026-06-00415
Date of ORS/BURS: 2026-06-11
AMOUNT: ₱ 14,189.50

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers 5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary

PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier:	**SMS MARKETING**	P.O. NO:	**2026-06-088**
Address:	Brgy. Maahas, Los Banos, Laguna	Date:	06/09/2026
TIN :	VAT- 115-291-080-000	Mode of Procurement:	Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein: 184-207

Place of Delivery: PCAARRD
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: 30 calendar days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	Paper for Plain Paper Copier (PPC) A4 size, 80 GSM	100	203.00	20,300.00
2	pack	4 in 1 Sticky Note (100 page)	30	14.50	435.00
		PR # 2026-08-0340 dated 04/22/2026			
		PR # 2026-08-0349 dated 04/22/2026			
		AP # 26-06-110 dated 06/01/2026			
		charged to CRD- Coconut Farmers nd Industry			
					20,735.00
		Less 5% VAT		925.67	
		Less 1% EWT		185.13	**1,110.80**
(Amount in Words)		**NINETEEN THOUSAND SIX HUNDRED TWENTY FOUR PESOS AND 20/100**			**19,624.20**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

SMS MARKETING
(Signature Over Printed Name)
6/23/26
Date

ABEGAIL GRACE M. PAMPOLINA
(Signature Over Printed Name of Authorized Official)
Chief Administrative Officer
Designation

Fund Cluster: 184
Funds Available:

GEELYN M. VICTORIA
Accountant III

ORS/BURS No.: 02-206-07306064
2026-06-00140
Date of ORS/BURS: 2026-06-19
AMOUNT: ₱ 20,735.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers 5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary

PO ID :	6601		
PO No :	2026-06-086;087;088	**PO Date :**	23-Jun-2026
Notice Reference Number :	28721	**Control Number :**	007
Notice Title :	Supply and Delivery of CY 2026 Q3 Paper Products	**Notice Type :**	Request for Quotation

Project Name :	Supply and Delivery of CY 2026 Q3 Paper Products	**Description :**	**OFFICE OF THE EXECUTIVE DIRECTOR** **Administration, Resource Management, and Support Services** **May 15, 2026** **REQUEST FOR SUBMISSION OF PROPOSAL** **The Philippine Council for Agriculture, Aquatic, and Natural Resources Research and D the Contract (ABC) of THREE HUNDRED THOUSAND THIRTY PESOS AND 28/100 (PHP** **Submission of proposals, including Mayor's/Business Permit*, PhilGEPS Registration N through the email address below.** **All prices shall be denominated in Philippine Peso, and the quotation shall be firm and shall be awarded on a per-lot basis.** **Attached are the Detailed Financial Proposal and Statement of Compliance form, and O** **For further information, please refer to:** **Ms. Aileen L. Lapitan** **Head, Secretariat** **Bids and Awards Committee Secretariat** **Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)** **Paseo de Valmayor, Timugan, Economic Garden** **Los Baños, Laguna** **Email address: bac@pcaarrd.dost.gov.ph** **Telephone No. (63-49) 554-9670** **Fax Nos. (63-49) 536-0016/536-7922** **Website: http://www.pcaarrd.dost.gov.ph** **SGD. MELVIN B. CARLOS, PhD, CESO IV** **Deputy Executive Director III** **and Chairperson, BAC** ***PhilGEPS Certificate of Platinum Membership may be submitted in lieu of these docum** ****Signed unnotarized OSS (in the prescribed template) will be accepted, subject to subr** *****Required for projects with an ABC of 500,000.00 and above; must be filed and paid th**
Business Category :	Paper products	**Period of Contract :**	30-Day(s)
Delivery/Project Location :	Laguna	**Procurement Program/Project :**	Q3 Office machines and their supplies and accessories and Paper Products
Mode of Procurement :	Small Value Procurement	**Source of Fund :**	Regular Agency Fund (01000000)

Total Approved Budget for the Contract (PHP):	300,030.28	**Notice Publication :**	Required
Mode of Bid submission :	Manual Submission	**Classification :**	Goods
Lot Type :	Single Lot	**Bid Opening type :**	
Contract Amount (PHP):	247,339.50	**Form of Performance Security :**	Not Applicable
Upload performance security :		**Performance Security Amount (PHP):**	
Performance Security From Date :		**Performance Security To Date :**	
Performance Security Period (in months) :			

Merchant Name :

SMS MARKETING

Item Name :

Supply and Delivery of CY 2026 Q3 Paper Products

Item List

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
14111507	Printer or copier paper	Cover, morocco, cut size: long, assorted colors	100	Piece
14111507	Printer or copier paper	Cover, morocco, cut size: short, assorted colors	60	Piece
14111507	Printer or copier paper	Paper, Multicopy, 80 GSM, A4 size, made out of raw materials from at least 50% recycled fibre, at leastElementary Chlorine Free (ECF), paper wrapping and carton box packing must be made from 100% recycled fibre	300	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), legal size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), letter size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), A4 size, 80 gsm	400	Ream
14111507	Printer or copier paper	Paper, specialty, long, beige, 10 sheets/pack	10	Ream
14111530	Self adhesive note paper	Sticky Flag, sign here	60	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 5 inches, stick securely	40	Pad
14111704	Toilet tissue	Toilet tissue, paper, 2 ply, 12 rolls/pack, soft and presentable, consist of minimum of 260 pulls/520 sheets in a roll, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	104	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 3 inches, stick securely	50	Pad
14111507	Printer or copier paper	Paper, Photo, matte A4, 20 pcs per pack	10	Pack

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
14111507	Printer or copier paper	Paper, specialty, short, white, 10 sheets/pack	10	Pack
14111527	Carbonless paper	Continuous Form, 3 ply, 280mm x 241mm, carbonless	20	Box
14111527	Carbonless paper	Continuous Form, 2 ply, 280mm x 241mm, carbonless	12	Box
14111507	Printer or copier paper	Paper, Photo, gloss finish, A4 size, 10 sheets/pack	2	Pack
14111704	Toilet tissue	Tissue Paper in box (for vehicle)	72	Box
14111507	Printer or copier paper	Paper sticker, A4 size, matte, light blue, 10 pcs per pack	10	Pack
14111530	Self adhesive note paper	Sticky Note, 2 inches x 3 inches, stick securely	60	Pad
14111703	Paper towels	Paper Towels, interfold, 150 pulls per pack, 200mm x 200mm, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	135	Pack
14111530	Self adhesive note paper	4IN1 STICKY NOTE (100Page)	30	Pack
14111507	Printer or copier paper	Cover, morocco, cut size: long, assorted colors	100	Piece
14111507	Printer or copier paper	Cover, morocco, cut size: short, assorted colors	60	Piece
14111507	Printer or copier paper	Paper, Multicopy, 80 GSM, A4 size, made out of raw materials from at least 50% recycled fibre, at leastElementary Chlorine Free (ECF), paper wrapping and carton box packing must be made from 100% recycled fibre	300	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), legal size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), letter size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), A4 size, 80 gsm	400	Ream
14111507	Printer or copier paper	Paper, specialty, long, beige, 10 sheets/pack	10	Ream
14111530	Self adhesive note paper	Sticky Flag, sign here	60	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 5 inches, stick securely	40	Pad
14111704	Toilet tissue	Toilet tissue, paper, 2 ply, 12 rolls/pack, soft and presentable, consist of minimum of 260 pulls/520 sheets in a roll, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	104	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 3 inches, stick securely	50	Pad
14111507	Printer or copier paper	Paper, Photo, matte A4, 20 pcs per pack	10	Pack
14111507	Printer or copier paper	Paper, specialty, short, white, 10 sheets/pack	10	Pack
14111527	Carbonless paper	Continuous Form, 3 ply, 280mm x 241mm, carbonless	20	Box
14111527	Carbonless paper	Continuous Form, 2 ply, 280mm x 241mm, carbonless	12	Box
14111507	Printer or copier paper	Paper, Photo, gloss finish, A4 size, 10 sheets/pack	2	Pack
14111704	Toilet tissue	Tissue Paper in box (for vehicle)	72	Box
14111507	Printer or copier paper	Paper sticker, A4 size, matte, light blue, 10 pcs per pack	10	Pack
14111530	Self adhesive note paper	Sticky Note, 2 inches x 3 inches, stick securely	60	Pad
14111703	Paper towels	Paper Towels, interfold, 150 pulls per pack, 200mm x 200mm, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	135	Pack

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
14111530	Self adhesive note paper	4IN1 STICKY NOTE (100Page)	30	Pack
14111507	Printer or copier paper	Cover, morocco, cut size: long, assorted colors	100	Piece
14111507	Printer or copier paper	Cover, morocco, cut size: short, assorted colors	60	Piece
14111507	Printer or copier paper	Paper, Multicopy, 80 GSM, A4 size, made out of raw materials from at least 50% recycled fibre, at leastElementary Chlorine Free (ECF), paper wrapping and carton box packing must be made from 100% recycled fibre	300	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), legal size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), letter size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), A4 size, 80 gsm	400	Ream
14111507	Printer or copier paper	Paper, specialty, long, beige, 10 sheets/pack	10	Ream
14111530	Self adhesive note paper	Sticky Flag, sign here	60	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 5 inches, stick securely	40	Pad
14111704	Toilet tissue	Toilet tissue, paper, 2 ply, 12 rolls/pack, soft and presentable, consist of minimum of 260 pulls/520 sheets in a roll, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	104	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 3 inches, stick securely	50	Pad
14111507	Printer or copier paper	Paper, Photo, matte A4, 20 pcs per pack	10	Pack
14111507	Printer or copier paper	Paper, specialty, short, white, 10 sheets/pack	10	Pack
14111527	Carbonless paper	Continuous Form, 3 ply, 280mm x 241mm, carbonless	20	Box
14111527	Carbonless paper	Continuous Form, 2 ply, 280mm x 241mm, carbonless	12	Box
14111507	Printer or copier paper	Paper, Photo, gloss finish, A4 size, 10 sheets/pack	2	Pack
14111704	Toilet tissue	Tissue Paper in box (for vehicle)	72	Box
14111507	Printer or copier paper	Paper sticker, A4 size, matte, light blue, 10 pcs per pack	10	Pack
14111530	Self adhesive note paper	Sticky Note, 2 inches x 3 inches, stick securely	60	Pad
14111703	Paper towels	Paper Towels, interfold, 150 pulls per pack, 200mm x 200mm, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	135	Pack
14111530	Self adhesive note paper	4IN1 STICKY NOTE (100Page)	30	Pack
14111507	Printer or copier paper	Cover, morocco, cut size: long, assorted colors	100	Piece
14111507	Printer or copier paper	Cover, morocco, cut size: short, assorted colors	60	Piece
14111507	Printer or copier paper	Paper, Multicopy, 80 GSM, A4 size, made out of raw materials from at least 50% recycled fibre, at leastElementary Chlorine Free (ECF), paper wrapping and carton box packing must be made from 100% recycled fibre	300	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), legal size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), letter size, 80 gsm	50	Ream
14111507	Printer or copier paper	Paper, for plain paper copier (PPC), A4 size, 80 gsm	400	Ream
14111507	Printer or copier paper	Paper, specialty, long, beige, 10 sheets/pack	10	Ream

UNSPSC Code	Lot Name	Lot Description	Quantity	Unit of Measure
14111530	Self adhesive note paper	Sticky Flag, sign here	60	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 5 inches, stick securely	40	Pad
14111704	Toilet tissue	Toilet tissue, paper, 2 ply, 12 rolls/pack, soft and presentable, consist of minimum of 260 pulls/520 sheets in a roll, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	104	Pack
14111530	Self adhesive note paper	Sticky Note, 3 inches x 3 inches, stick securely	50	Pad
14111507	Printer or copier paper	Paper, Photo, matte A4, 20 pcs per pack	10	Pack
14111507	Printer or copier paper	Paper, specialty, short, white, 10 sheets/pack	10	Pack
14111527	Carbonless paper	Continuous Form, 3 ply, 280mm x 241mm, carbonless	20	Box
14111527	Carbonless paper	Continuous Form, 2 ply, 280mm x 241mm, carbonless	12	Box
14111507	Printer or copier paper	Paper, Photo, gloss finish, A4 size, 10 sheets/pack	2	Pack
14111704	Toilet tissue	Tissue Paper in box (for vehicle)	72	Box
14111507	Printer or copier paper	Paper sticker, A4 size, matte, light blue, 10 pcs per pack	10	Pack
14111530	Self adhesive note paper	Sticky Note, 2 inches x 3 inches, stick securely	60	Pad
14111703	Paper towels	Paper Towels, interfold, 150 pulls per pack, 200mm x 200mm, made of 100% recycle fiber and at least Elementary Chlorine Free (ECF)	135	Pack
14111530	Self adhesive note paper	4IN1 STICKY NOTE (100Page)	30	Pack

Terms and Condition Templates:

1	Terms and Condition - Goods	View Template (https://philgeps.gov.ph/templateMasters/templateViewNxtsheet/7)

Milestones

Milestone	Quantity	Computation Type	Amount	Percentage of Work	Valid from	Valid to
One Time Delivery	1585	Amount	247,339.50	0.00	23-Jun-2026	22-Jul-2026

Supporting documents :

1783920295_PO__SMS_Marketing__Q3_Paper_Products_.pdf
(https://philgeps.gov.ph/portal_documents/purchase_order_documents/po_6601/Buyer/1783920295_PO__SMS_Marketing__Q3_Paper_Products_.pdf)