	PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT JOB CONTRACT FOR SERVICES	DOCUMENT CODE	QMSF-ARMSS-07-01-09
		REVISION NUMBER	2
		PAGE NUMBER	1 of 1
		EFFECTIVITY DATE	March 28, 2022

Job Contract No. 2023-054
Date Prepared: March 10, 2023
Purchase Request no. 23-03-176
AP No. _____

- ☒ above P100,000.00 (Executive Director)
☐ P100,000.00 and below (FAD Director)
(For repair of equipment and vehicles and fabrication of supplies and materials)
☐ P100,000.00 and below
(Division Director Concerned)
(All other procurement of services)

MS. JOIE CRUZ
Design Thinking Expert
94 P. Burgos St., Sta. Rosa, Cainta, Rizal

Dear Ms. Cruz:

You are hereby contracted to undertake the job described as follows:

1. Prepare design thinking course and conduct design thinking workshops and hackathons for the participants of the FLEXPED Mobile App Development Competition
 - a. Teach the participants the core mindsets of design thinking through activities during online work shop sessions
 - b. Guide the participants in terms of design thinking in the development of their mobile app prototypes and other outputs
 - c. Manage the hackathons for the pitching of the developed prototypes
2. Serve as mentor and resource person for the FLEXPED Mobile App Competition;
 - a. Help evaluate team outputs during the hackathons and/or Grand Finals
 - b. Serve as a Resource Person during FLEXPED events
 - c. Assist in the development of the judging criteria and serve as one of the evaluators of the outputs of contestant participants
3. Perform other duties as needed.

With the above-described job you are entitled to receive as payment the amount of TWO HUNDRED TWENTY THOUSAND PESOS (PHP 220,000.00. This amount is inclusive of 5% WIO50 tax and other expenses of the consultant. Payment of Php 209,000.00, net of taxes, shall be released to the consultant in three tranches:

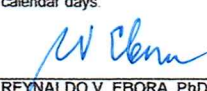
- a. 1st tranche (35% of the total net pay) Php73,150.00 will be given after the successful conduct of the Design Thinking Class, provision of inputs to judging criteria, evaluation of the outputs and submission of the design thinking class documentation report
- b. 2nd tranche (35% of the total net pay) Php73,150.00 will be given after completing the hackathons, evaluation of outputs and mentoring sessions for the Top 40 and Top 12
- c. 3rd tranche (30% of the total net pay) Php73,700.00 will be given after completing the evaluation of the Top 12 outputs and mentoring session for the Top 4 and identification of winners.

It is hereby agreed that any changes in the scope of job will mean adjustment of the contracted amount, subject to availability of funds.

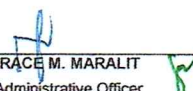
You are expected to complete the job within 150 calendar days from the date of your confirmation. For inquiries regarding the job, please contact Ms. Meliza F. Abeleda of SERD-PCAARRD.

Job rendered is subject to inspection and acceptance by PCAARRD. In case of failure to deliver the contracted job within the specified period, your company shall be charged a liquidated damage equivalent to one tenth of one percent (1/10 of 1%) of the total contracted amount for every day of delay.

After final acceptance by PCAARRD, the job rendered shall have a warranty of 90 calendar days.


REYNALDO V. EBORA, PhD
Executive Director

Certified Funds Available:


ABEGAIL GRACE M. MARALIT
Supervising Administrative Officer
OIC, FAD-Accounting

Source of Fund: ObR No. SERD Fund 101 (FLEXPED) for the Php204,900;
while the Php15,100 will be charged against SERD Fund 101
(Establishment and Institutionalization of DPITC Agri-Aqua Business Hub)

CONFORME:


MARY JOIE CRUZ
Signature over printed name
MARCH 10, 2023
Date Confirmed

021011012023-04-001225
2023-04-11
P 220,000.00



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

March 10, 2023

NOTICE TO PROCEED

MS. MARY JOIE CRUZ

Design Thinking Expert

94 P. Burgos St.

Sta. Rosa, Cainta, Rizal

Dear **Ms. Cruz:**

The attached Contract No. 2023-054 having signed and approved, notice is hereby given to you that the work on the **FLEXPHD Mobile App Development Competition's Design Thinking Class and Hackathons** should be delivered within 150 days after signing/ conforming of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Socio-Economics Research Division (SERD), PCAARRD.

Very truly yours,


REYNALDO V. EBORA, PhD
Executive Director

March 10, 2023

I acknowledge receipt of the Notice on: _____

Name of the representative of the bidder: Ms. Mary Joie Cruz

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030

Tel. No. (63) (49) 554-9670

Fax No. (63) (49) 536-0016; 536-7922

Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651

E-mail: ncaarrd@ncaarrd.dost.gov.ph / <http://www.ncaarrd.dost.gov.ph>

