

**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



Certificate No. AJA13-0034

**OFFICE OF THE EXECUTIVE DIRECTOR**

**Notice to Proceed**

**December 23, 2019**

**MS. NELA C. SOTALBO**

Proprietress

SMS Marketing

5165 National Highway

Brgy. Maahas

Los Baños, Laguna

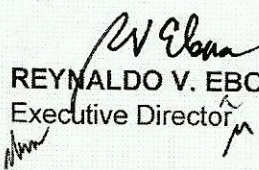
**Dear Ms Sotalbo:**

The attached Contract for the project "Supply and Delivery of Office Supplies, Furniture and Prepaid Cards" LOT E, notice is hereby given to SMS MARKETING which should be delivered within 15 government working days after signing/conforming of this notice.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,

  
**REYNALDO V. EBORA**

Executive Director

I acknowledge receipt of this Notice on 01/14/20

Name of the Representative of the Bidder kin Sotalbo

Authorized Signature 

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030

Tel. No. (63) (49) 554-9670

Fax No. (63) (49) 536-0016; 536-7922

Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651

E-mail: [pcaarrd@pcaarrd.dost.gov.ph](mailto:pcaarrd@pcaarrd.dost.gov.ph) / <http://www.pcaarrd.dost.gov.ph>



# CONTRACT AGREEMENT

## KNOW ALL MEN BY THESE PRESENTS:

This Agreement made, this 14 day of 2019, between **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)**, hereinafter referred to as the "**Procuring Entity**" and **SMS MARKETING** of 5165 National Highway Brgy. Maahas Los Baños, Laguna (hereinafter called the "**Supplier**") of the other part.

**WHEREAS, Procuring Entity** invited suppliers to bid for the Supply and Delivery of Office Supplies, Furniture, and Prepaid Cards on October 18 to November 11, 2019 published at PHILGEPS, PCAARRD website and other conspicuous places;

**WHEREAS, SUPPLIER**, submitted its bid under the Public Bidding conducted on November 11, 2019 and was found to have the lowest calculated and responsive bid upon evaluation by PCAARRD's Bids and Awards Committee;

**WHEREAS, Procuring Entity**, has accepted the bid in LOT E amounting to **PESOS: SEVEN HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED EIGHT PESOS & 25/100 (Php109,200.00)**.

## NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, to wit:
  - (a) Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
  - (b) Schedule of Requirements;
  - (c) Technical Specifications;
  - (d) General Conditions of Contract;
  - (e) Special Conditions of Contract;
  - (f) Performance Security; and
  - (g) Notice of Award.
3. In consideration of the payments to be made by the Procuring Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

DEMETRIO M. QINCO  
Director, FAD

NEL A.C. SOTALBO  
Proprietress

WALDO V. EBOA  
Executive Director

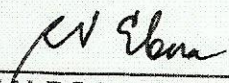


IN WITNESS WHEREOF, the Parties have, by and through their respective representatives,  
set their hands this JAN 24 2020 day of 2020 2019 at Los Baños,  
Laguna.

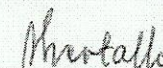
PHILIPPINE COUNCIL FOR AGRICULTURE,  
AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT

SMS MARKETING

By:

  
\_\_\_\_\_  
REYNALDO V. EBORA  
Executive Director

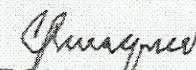
By:

  
\_\_\_\_\_  
MS. NEL A C. SOTALBO  
Proprietress

Signed in the Presence of:

  
\_\_\_\_\_  
DEMETRIO M. CINCO  
Division Director, FAD

Certified Funds Available:

  
\_\_\_\_\_  
CAROLINA T. BOSQUE  
Chief Accountant  
PCAARRD



REPUBLIC OF THE PHILIPPINES )  
PROVINCE/CITY OF ) S.S.  
MUNICIPALITY OF ~~Los Baños~~ **Laguna** )

### ACKNOWLEDGEMENT

Before me, this JAN 16 day of Jan 2019, appeared:

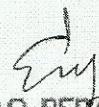
DR. REYNALDO V. EBORA with Philippine Passport No. S0005685A issued at DFA Manila on August 17, 2017 and MS. NELIA C. SOTALBO with Tax Clearance Certificate No. 9B-056-02-21-R014 issued at BIR San Pablo City on Feb 21, 2019 known to me to be the same persons who executed the foregoing instrument and who acknowledge the same to be their free and voluntary act and deed of this entities which they represent.

I further certify that the foregoing Contract Agreement consist of three (3) pages, including the page upon on which this Acknowledgment is written, and the parties hereto and their witnesses have affix their signature on the space provided for on this page and on the margin of each and every page.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

\_\_\_\_\_  
Notary Public

Doc No. 519  
Page No. 108  
Book No. 384  
Series of LOW

  
ATTY. ELENO O. PERALTA  
Notary Public Until December 31, 2020  
Calamba City, Los Baños Bay, Calauan, Laguna  
PTR No. 8116605 /01-02-20, Roll No. 33880/May 1986  
IBP No. 092440/09-27-19, Not. Com. No. 01-2020-C





# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

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**Award Notice Abstract (Ref No.: 2601280)**

**Status: Updated**

<b>Reference Number:</b> 6565014  <b>Control Number:</b> ITB No. 19-10-003  <b>Bid Notice Title:</b> Supply and Delivery of Office Supplies, Furniture, and Prepaid Cards  <b>Approved Budget:</b> Php1,136,589.00  <b>Procurement Mode:</b> Public Bidding  <b>Classification:</b> Goods  <b>Category:</b> Office Supplies and Devices  <b>Applicable Procurement Rules:</b> Implementing Rules and Regulations  <b>Funding Source:</b> Government of the Philippines (GOP)  <b>Funding Instrument:</b> General Appropriations Act  <b>Area of Delivery:</b> Laguna  <b>Delivery Period:</b> 15 Day/s  <b>Contact Person:</b> Chairperson, BAC  <b>Created By:</b> Jose Raymond Manalo	<b>DEPARTMENT OF SCIENCE AND TECHNOLOGY-PCAARRD</b> Paseo de Valmayor, Timugan, Los Baños Laguna, Region IV-A, Philippines <b>Office Supplies</b> <b>Awardee :</b> SMS MARKETING <b>Contact Person :</b> Nela C Sotalbo <b>Address :</b> Highway Batong Malaki Los Baños Laguna, Region IV-A, Philippines <b>Designation :</b> Proprietor  <b>Line Item</b> <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Office Supplies, Office Supplies and Devices, 44120000, 14, Piece</td> <td>Php119,300.00</td> </tr> </tbody> </table> <b>Reason for Award :</b> lowest calculated and most responsive	#	Product/Service/Project Name	Budget	1	Office Supplies, Office Supplies and Devices, 44120000, 14, Piece	Php119,300.00	<b>Award Type:</b> Award Notice  <b>Contract Amount:</b> Php109,200.00  <b>Award Date:</b> 06-Dec-2019  <b>Publish Date:</b> 17-Jan-2020  <b>Date Last Updated:</b> 28-Jan-2020  <b>Contract Number:</b> Contract No. 009-2019  <b>Proceed Date:</b> 14-Jan-2020  <b>Contract Effectivity Date:</b> 14-Jan-2020  <b>Contract End Date:</b> 04-Feb-2020  <b>Created By:</b> Jose Raymond Ajes Manalo  <b>Date Created:</b> 17-Jan-2020  <b>Approver:</b>   <b>View Documents:</b> 4
#	Product/Service/Project Name	Budget						
1	Office Supplies, Office Supplies and Devices, 44120000, 14, Piece	Php119,300.00						