



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



Certificate No. AJA13-0034

OFFICE OF THE EXECUTIVE DIRECTOR

July 29, 2019

Notice to Proceed


MR. JOSE REY ALO
#1 Senior Staff House
PCAARRD Compound
Los Baños, Laguna

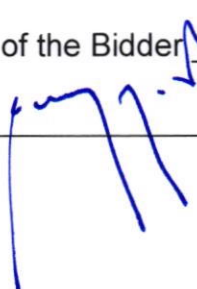
Dear **Mr. Alo**:

Under the terms and conditions of the attached Contract of Agreement, and in accordance with the implementation schedule, you are responsible for the delivery of consultancy services for the project "Mainstreaming Knowledge Management for the Agriculture, Aquatic and Natural Resources Sector (KM4AANR)" program in the total amount of SEVEN HUNDRED NINETY THOUSAND PESOS (PhP 790,000.00).

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD-MISD.

Very truly yours,


REYNALDO V. EBORA
Acting Executive Director

I acknowledge receipt of this Notice on JULY 30, 2019
Name of the Representative of the Bidder JOSE REY Y. ALO
Authorized Signature 

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development
Los Baños, Laguna

AGREEMENT FOR CONTRACTING SERVICES

This agreement is entered into by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** hereinafter referred to as the **PROCURING ENTITY**, with principal office address at Los Baños, Laguna, Philippines, represented herein by its Acting Executive Director, **DR. REYNALDO V. EBORA**;

-and-

MR. JOSE REY Y. ALO, duly registered at the PhilGEPS as Individual Local Consultant, with principal address at No. 1 Senior Staff House, Javier Heights, PCAARRD Compound, and hereby referred to as the **CONTRACTOR**;

WITNESSETH:

WHEREAS, the **PROCURING ENTITY** engages the services of a knowledge management (KM) consultant for the "Mainstreaming Knowledge Management for the Agriculture, Aquatic and Natural Resources Sector (KM4AANR)" program to assist PCAARRD in developing AANR knowledge nodes in the R&D consortia through: review and assessment of existing KM systems; KM workshops; KM enabling policies; and a sustainability plan.

WHEREAS, the Contractor was duly awarded the contract in compliance with Republic Act No. 9184 and its IRR;

WHEREAS, the Contractor has agreed to perform the services herein after contracted, providing all scope of services as specified herein;

NOW THEREFORE, for and in consideration of the foregoing premises, the **PARTIES** hereby agree to the following terms and conditions:

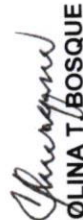
**ARTICLE I
SERVICES**


1.01 Scope of Services:

The Contractor's service contract shall be done in eighteen (18) months, reckoned from the date of the Contractor's receipt of the Notice to Proceed. Specifically, the Contractor is expected to conduct the following:

1.01.01 Review of PCAARRD and the R&D Consortia (via document reviews, key informant interviews)

To acquire organizational strategic information and identify organizational processes. To identify the organization's relevant processes that contain useful knowledge to be managed and to measure the performance of the knowledge processes within such processes


CAROLINA T. BOSQUE
Chief Accountant
DOST-PCAARRD


RENIRO VINICE P. ALO
Technical Developer


RICHARD E. AMANSEC
Director, MISD
DOST-PCAARRD


JOSE REY Y. ALO
Consultant


REYNALDO V. EBORA
Acting Executive Director
DOST-PCAARRD