



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



Certificate No. AJA13-0034

2/19-2

OFFICE OF THE EXECUTIVE DIRECTOR

NOTICE TO PROCEED

February 11, 2019

MR. LEOPOLDO F. PASILIAO
President and General Manager
Urduja Security Services, Inc.
Urduja Palace, 138 Matalava
Lingayen, Pangasinan

Dear **Mr. Pasiliao:**

The attached Contract Agreement having been approved, notice is hereby given to you that work may commence on the Security Services in accordance with the implementation schedule, i.e. March 1 – December 31, 2019.

Thus, you shall be responsible for performing the services under the terms and conditions of this agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,


REYNALDO V. EBORA
Acting Executive Director

I acknowledge receipt of this notice on 2-15-19

Name of Bidder: LEOPOLDO F. PASILIAO

Authorized Signature: 

SECURITY SERVICES CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made this 11th day of February 2019 between The **Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)**, a government agency with principal office at Los Baños, Laguna (hereinafter called the "**Entity**") and **Urduja Security Services, Inc.**, an agency duly organized and existing under and by virtue of the laws of the Philippines, with office address at Urduja Palace, 138 Matalava, Lingayen, Pangasinan, (hereinafter called the "**Contractor**").

WHEREAS, the Entity conducted a public bidding for the project "PCAARRD Security Services for CY 2019 - 2020" (hereinafter called the "Works"), the first year contract of which shall cover March 1 - December 31, 2019, subject to renewal thereafter.

WHEREAS, the Entity awarded the contract to and accepted the bid by the contractor that is computed for ten (10) months service in the amount of **FIVE MILLION SEVEN HUNDRED NINETY TWO THOUSAND SIX HUNDRED TWENTY EIGHT PESOS (P5,792,628.00)** for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - a) Bidding documents and Supplier's bid, eligibility requirements, technical and financial proposal
 - b) Notice of Award
 - c) Performance Security
 - d) Notice to Proceed.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by **DR. REYNALDO V. EBORA**, Acting Executive Director (for the Entity)

Signed, sealed, delivered by **MR. LEOPOLDO F. PASILIAO**, President/General Manager (for the Contractor).

Binding Signature of Procuring Entity _____

Binding Signature of Contractor _____

Certified Funds Available:


CAROLINA T. BOSQUE
Chief Accountant, PCAARRD

ACKNOWLEDGEMENT

03 APR 2019

BEFORE ME, this _____ day of _____, 2019 appeared:

<u>Name</u>	<u>ID Number</u>	<u>Place of Issue</u>	<u>Date of Issue</u>
DR. REYNALDO V. EBORA	Passport No. SOOO5685A	City of Manila	August 17, 2017


and

MR. LEOPOLDO F. PASILIAO _____

known to me to be the same persons who executed the foregoing instrument and who acknowledged the same to be their free and voluntary act and deed of the entities which they represent.

I further certify that the foregoing Entity-Supplier Agreement consists of two (2) pages including the page on which this Acknowledgement is written, and the parties hereto and their witnesses have affixed their signature on the space provided for on this page and on the margin of each and every page.

WITNESS MY HAND AND SEAL on the date and place first above written.


ATTY. ANNA THERESA C. CRUZ
 Notary Public
 Until December 31, 2019
 Appointment No. 07 (2018-2019)
 PTR No. 771632323 (Notary Public) Manila City
 IBP No. 063029/01-03-2019/RSM
 Roll No. 52694
 Until MCLE V-022100/04-14-2019
 No. 5 Don Mariano Arcade, Cunting Street,
 PTP No. Midtown San Roque, Marikina City
 Issued on Tel. No. 631-25-60
 Issued at : _____

Doc. No. 250
 Page No. 50
 Book No. 170
 Series of 2019

PCAARRD SECURITY SERVICES, CY 2019

COST DISTRIBUTION PER MONTH OF SECURITY SERVICES

(Source: PADPAO Standard Cost Distribution/Wage Order No. RB IVA-18 effective April 28, 2018)

Days worked per week		7 Days	
No. of days per year		393.5 days	
Daily Wage		8 hours work/day	
			373.00
Amount Directly to Guard			
Average Pay/Month	(DW x 393.5 days /12 mo)		12,231.29
Night Differential Pay	(Ave Pay/mo x 10% x 1/3)		407.71
13th month Pay	(DW x365/12/12)		945.45
5 days Incentive Pay	(DW x 5 /12)		155.42
Uniform Allowance*	(Per RA 5487- standard)		100.00
			<hr/>
			13,839.87
Amount from Gov't in favor of Guard			
Retirement Benefit (RA 7641)			699.38
SSS Premium			957.70
Philhealth Contribution			168.18
State Insurance Fund			10.00
Pag-Ibig Fund			100.00
			<hr/>
			1,935.26
A. TOTAL AMOUNT TO GUARD AND GOV'T.			<hr/>
			15,775.13
B. AGENCY FEE (20%)			
Administrative Overhead and Margin			3,155.03
C. Value Added Tax (Agency Fee x 12% - RMC039-20-07)			
			<hr/>
			378.60
			<hr/>
MINIMUM CONTRACT RATE PER MONTH/PER GUARD			19,308.76
CONTRACT RATE FOR 10 MONTHS for 30 SGs (Mar 1- Dec 31, 2019)			<hr/>
			5,792,628.00

* If bid for "Amount from Govt in favor of Guard" is lesser than the required amount by these govt corporations, the bidder will pay fully and shoulder the difference from the bid. If awarded the contract, no request for increase of govt contribution shall be accepted by PCAARRD; unless a new order from these govt corp is issued.