



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

OFFICE OF THE EXECUTIVE DIRECTOR

Notice to Proceed

24 September 2018

MS. HEIDI L. DE JESUS

Sole Proprietor

Pinnacle Sphere Enterprises

159 Brgy. Malinta

Los Baños, Laguna

1010918 - - 587

Dear Ms. De Jesus:

The attached Purchase Order having been approved, notice is hereby given to **Pinnacle Sphere Enterprises** that your proposal for the project "Supply and Delivery of ICT Equipment, Software and Supplies" should be within thirty (30) Calendar days after signing/conforming of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to (PCAARRD).

Very truly yours,

REYNALDO V. EBORA
Acting Executive Director

I acknowledge receipt of this Notice on October 12, 2018

Name of the Representative of the Bidder HEIDI L. DE JESUS

Authorized Signature _____





PURCHASE ORDER

Republic of the Philippines
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT (PCAARRD)

Supplier: PINNACLE SPHERE ENTERPRISES

P.O. NO: 2018-09-0288

Address: No. 159 Brgy., Malinta, Los Baños, Laguna

Date: 9/21/2018

TIN : VAT 915-150-583-000

Mode of Procurement: Shopping

1010918--587

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PCAARRD

Delivery Term: 30 days

Date of Delivery:

Payment Term: 30 days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Document camera (Epson ELPDC-21 Document camera)	1	30,890.00	30,890.00
		*Output Signal/Resolution:VGA, USB, HDMI			
		*Frame rate: atleast 30 fps max			
		*Pick-up device: 1/2.7" CMOS Sensor			
		*Effective pixels: 1920x1080, 2 megapixels			
		*Capture area: Max: 11.7"x20.7" at 1080,11.7" x 16.5 at XGA			
		*Zoom:10x digital zoom, 12x optical zoom			
		*Automatic focus			
		*Interface: HDMI, VGA (in,out), USB-B SD card slot			
		*Saving format:JPG, BMP, PNG, AVI, MOV, PDF, EIT			
		*Compatible OS: Windows 10,8.1,8,7			
		*Security: Kensington lock support			
		P.R.# 2018-05-0346 dated 05/31/2018 (OED-ARMSS)			
		Charged to: MISD-Capital Outlay under MITHI			
		A.P.# 2018-08-363 dated 08/28/2018			
					30,890.00
		Less 5% EVAT		1,379.02	
		Less 1% EWT		275.80	1,654.82
(Amount in Words) PESOS: TWENTY NINE THOUSAND TWO HUNDRED THIRTY FIVE & 18/100					29,235.18

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


Very truly yours,

CONFORME:


PINNACLE SPHERE ENTERPRISES

(Signature Over Printed Name)

10/29/18
Date


DEMETRIO M. CINCO

(Signature Over Printed Name of Authorized Official)

Division Director

Designation

Fund Cluster: 101

ORS/BURS No.: 2018-09-002985

Funds Available:


CAROLINA T. BOSQUE
Chief Accountant

Date of ORS/BURS: 9-26-2018

AMOUNT: ₱30,890.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary