



## DOST-PCAARRD

Department of Science and Technology

PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT

OFFICE OF THE EXECUTIVE DIRECTOR

### Notice to Proceed

6 August 2018

**MS. HEIDE L. DE JESUS**

Sole Proprietor

Pinnacle Sphere Enterprises

159 Brgy. Malinta

Los Baños, Laguna

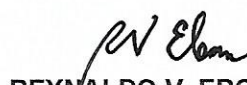
Dear **Ms. De Jesus**:

The attached Purchase Order No. 2018-08-0210 dated August 2, 2018, having been approved, notice is hereby given to **Pinnacle Sphere Enterprises** that your proposal for the project "Supply and Delivery of Desktop Computer" should be within thirty (30) working days after signing/conforming of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

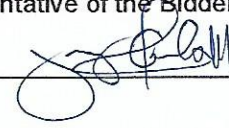
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to (PCAARRD).

Very truly yours,

  
**REYNALDO V. EBORA**  
Acting Executive Director

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder CARLO DIAZ-III

Authorized Signature 





# PURCHASE ORDER

Republic of the Philippines  
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT (PCAARRD)

|  |                               |
|--|-------------------------------|
| Supplier: PINNACLE SPHERE ENTERPRISES              | P.O. NO: 2018-08-0210         |
| Address: No. 159 Brgy., Malinta, Los Baños, Laguna | Date: 8/2/2018                |
| TIN : VAT 915-150-583-000                          | Mode of Procurement: Shopping |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

**1840818-1-474**

Place of Delivery: PCAARRD  
Date of Delivery:

Delivery Term: 30 Calendar Days  
Payment Term: 30 Days

| Item No.   | Unit | Description   | Quantity | Unit Cost | Total Cost |
|--|------|---|----------|-----------|------------|
| 1  | unit | Brand: (Acer Veriton M2640G) Processor: Intel Core i3 7100 3.9GHZ, 3MB Cache, 2 Cores, Kabylake 7th, Memory: 4GB DDR4 2400MHz (Up to 32GB of Dual-channel DDR4 MHz), Hard Disk Drive: 1 TB 3.5 inch 7200 RPM, Graphics: Palit GT710 1 GB DDR3, Audio: Integrated high definition, 5.1-channel surround sound, Networking/LAN: Gigabit Ethernet, Optical Drive: 16X DVD-RW, Ports: USB 3.0 (2), 2.0 (2), RJ45, Card Reader: Yes, Power Supply: 220W, Screen: 21.5" monitor, Keyboard & Mouse: USB Keyboard and USB Optical Mouse, UPS: Intex 650VA, Office Productivity Software: MS, Office Standard OLP 64bit, Operating System: Windows 10 OLP 64 bit | 1        | 47,000.00 | 47,000.00  |
|  |      | Warranty: Three (3 years) on parts and labor  |          |           |            |
|  |      | PR#2018-02-0162 dtd 2-12-2018   |          |           |            |
|  |      | Charged to: CRD-DA-DOST-PCAARRD Field Verification, Testing of Carrageenan Plant Growth Promoters for Enhance Growth and Induce Test and Disease Resistance in Rice   |          |           |            |
|  |      | AP#2018-07-298 dtd 7-20-2018  |          |           |            |
|  |      |   |          |           | 47,000.00  |
|  |      | Less 5% EVAT  |          | 2,098.21  | 4          |
|  |      | Less 1% EWT   |          | 419.64    | 2,517.86   |
|  |      |   |          |           | 44,482.14  |
| (Amount in Words) FORTY FOUR THOUSAND FOUR HUNDRED EIGHTY TWO & 14/100 |      |   |          |           | 44,482.14  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

*Carlo Diaz*  
**CARLO DIAZ - II**  
 PINNACLE SPHERE ENTERPRISES  
 (Signature Over, Printed Name)  
 09104118  
 Date

*Demetrio M. Cinco*  
**DEMETRIO M. CINCO**  
 (Signature Over Printed Name of Authorized Official)  
 Director  
 Designation

Fund Cluster: Trust Fund-184

ORS/BURS No.: 01-208602-

Funds Available:  
*Carolina T. Bosque*  
**CAROLINA T. BOSQUE**  
 Chief Accountant

2018-08-0644  
 Date of ORS/BURS: 2018-08-13  
 AMOUNT: 47,000.00

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers  
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary