

DOST-PCAARRD Annual Procurement Plan (APP), FY 2024\*

As of January 2024

Code (PAP)	No.	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
						Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		<b>I. GOODS</b>												
	<b>13</b>	<b>A. Supplies and Materials</b>									<b>8,726,239.83</b>	<b>8,726,239.83</b>	<b>0.00</b>	
10000000000000000000	1	Q1-Q4 Office Supplies available at DBM-PS	FAD/ PCAARRD Divisions	NO	Agency to Agency	N/A	N/A	N/A	N/A	GoP-GAA	500,000.00	500,000.00	0.00	Common-use supplies and materials
	2	Q1 Office Supplies not available at DBM-PS		YES	Competitive Bidding - EPA	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	1,986,314.83	1,986,314.83	0.00	Common-use supplies and materials
	3	Q2 Office Supplies not available at DBM-PS		NO	Competitive Bidding	Feb-2024	Feb-2024	Mar-2024	Mar-2024	GoP-GAA	804,000.00	804,000.00	0.00	Common-use supplies and materials
	4	Q3- Q4 Office Supplies not available at DBM-PS		NO	Competitive Bidding	May-2024	May-2024	Jun-2024	Jun-2024	GoP-GAA	750,000.00	750,000.00	0.00	Common-use supplies and materials
	5	Q1-Q2 Other Office Supplies		NO	Competitive Bidding	Feb-2024	Feb-2024	Mar-2024	Mar-2024	GoP-GAA	2,128,462.00	2,128,462.00	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	6	Q3 Other Office Supplies		NO	Competitive Bidding	May-2024	May-2024	Jun-2024	Jun-2024	GoP-GAA	590,445.00	590,445.00	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	7	Q4 Other Office Supplies		NO	Competitive Bidding	Aug-2024	Aug-2024	Sep-2024	Sep-2024	GoP-GAA	357,945.00	357,945.00	0.00	Not commonly-use supplies and materials (furniture, devices, building/utility, medical, exhibits)
	8	Photocopier Toner		NO	Direct Contracting	as the need arises				GoP-GAA	28,420.00	28,420.00	0.00	
	9	Medical Supplies		NO	Shopping	Feb-2024 Aug 2024	Feb-2024 Aug 2024	Feb-2024 Aug 2024	Feb-2024 Aug 2024	GoP-GAA	40,000.00	40,000.00	0.00	
	10	Accountable Forms (Checks, ORs, Cashbook etc.)		NO	Agency to Agency	as the need arises				GoP-GAA	3,000.00	3,000.00	0.00	Accountable Forms (Checks, ORs, Cashbook etc.)
	11	Communications - Prepaid Cards		YES	Competitive Bidding - EPA	Nov-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	1,037,653.00	1,037,653.00	0.00	
	12	Vehicles spareparts and peripherals		NO	Shopping	as the need arises				GoP-GAA	200,000.00	200,000.00	0.00	
	13	Building and Structures Supplies		IDD	NO	Shopping	as the need arises				GoP-GAA	300,000.00	300,000.00	0.00
	<b>51</b>	<b>B. Services</b>									<b>50,625,044.18</b>	<b>50,625,044.18</b>	<b>0.00</b>	
10000000000000000000	1	Airline Tickets	FAD/ PCAARRD Divisions	NO	NP-53.9 - Small Value Procurement (SVP)	as the need arises				GoP-GAA	1,471,450.00	1,471,450.00	0.00	Airfares of staff attending to field activities
	2	Catering Services - Food	PCAARRD Divisions	YES	Competitive Bidding - EPA	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	3,191,000.00	3,191,000.00	0.00	for Meetings, Training/Seminars/Workshop Activities
	3	Accommodation and Venue	PCAARRD Divisions	NO	53.10 - Lease of Real Property and Venue	as the need arises				GoP-GAA	637,530.02	637,530.02	0.00	for Meetings, Training/Seminars/Workshop Activities
	4	Food and Venue - PCAARRD Anniversary	ACD	NO	Competitive Bidding	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP-GAA	850,000.00	850,000.00	0.00	
	5	Accommodation - CSC Forum	FAD-Personnel Section	NO	NP-53.9 - SVP	Jul 2024	Jul 2024	Jul 2024	Jul 2024	GoP-GAA	80,000.00	80,000.00	0.00	

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						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
00	6	Conduct of PCAARRD-Wide Team Building	FAD-Personnel Section	NO	NP-53.9 - SVP	Apr 2024	Apr 2024	Apr 2024	Apr 2024	GoP-GAA	500,000.00	500,000.00	0.00	
	7	Transportation Services - Vehicle Rentals	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	419,000.00	419,000.00	0.00	Vehicle Rentals
	8	ICT and AVE Machinery and Equipment (Lights and Sounds)	ACD	NO	NP-53.9 - SVP	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP-GAA	450,000.00	450,000.00	0.00	AVE Machinery and Equipment (Lights and Sounds)
	9	Communication - PhilPost	FAD	NO	Agency to Agency	as the need arises				GoP-GAA	1,314,000.00	1,314,000.00	0.00	Mailing (letters and official documents and publications)
	10	- Private Courier		NO	NP-53.9 - SVP	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	226,200.00	226,200.00	0.00	Mailing (letters and official documents and publications)
	11	Telephone - Landline		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	1,500,000.00	1,500,000.00	0.00	Telephone - Landline
	12	Utilities - Electrical		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	7,200,000.00	7,200,000.00	0.00	Electrical
	13	- Water		No	Direct Contracting	N/A	N/A	N/A	N/A	GoP-GAA	1,150,000.00	1,150,000.00	0.00	Water
	14	Security Services		YES	Competitive Bidding - EPA	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	9,093,250.80	9,093,250.80	0.00	Manpower
	15	Janitorial Services		YES	Competitive Bidding - EPA	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	7,049,901.36	7,049,901.36	0.00	Manpower
	16	Consultancy Services and honorarium	ACD	NO	NP-53.9 - SVP	Mar 2024	Mar 2024	Oct 2024	Oct 2024	GoP-GAA	150,000.00	150,000.00	0.00	Consultancy Services and honorarium
	17	Psychological Testing	FAD -Personnel	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	90,000.00	90,000.00	0.00	Psychological Testing
	18	Professional Services - Honorarium (TREP)	CRD	NO	NP-53.9 - SVP	Jan-2024 Apr-2024 Jul-2024 Oct-2024	Jan-2024 Apr-2024 Jul-2024 Oct-2024	Jan-2024 Apr-2024 Jul-2024 Oct-2024	Jan-2024 Apr-2024 Jul-2024 Oct-2024	GoP-GAA	145,200.00	145,200.00	0.00	for Terminal Review and Evaluation Panel (TREP)
	19	Fabrications - MLPEOPA Activities	ACD	NO	Competitive Bidding	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	800,000.00	800,000.00	0.00	
	20	Fabrications - PCAARRD Awarding Ceremony	ACD	NO	Competitive Bidding	Sep-2024	Sep-2024	Sep-2024	Sep-2024	GoP-GAA	500,000.00	500,000.00	0.00	
	21	Fabrications - ACD IMC Program	ACD	NO	Competitive Bidding	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	385,000.00	385,000.00	0.00	
	22	Fabrications - Token (NSTW/LBSC/T2P)	ACD	NO	NP-53.9 - SVP	Mar-2024 Jun-2024 Nov-2024	Mar-2024 Jun-2024 Nov-2024	Mar-2024 Jun-2024 Nov-2024	Mar-2024 Jun-2024 Nov-2024	GoP-GAA	200,000.00	200,000.00	0.00	
	23	Fabrications - Collaterals / Token - Balik Scientist Program	IDD	NO	NP-53.9 - SVP	Jun-2024	Jun-2024	Jun-2024	Jun-2024	GoP-GAA	200,000.00	200,000.00	0.00	
	24	Fabrications - Collaterals / Token (Non-Degree Trainings)	IDD	NO	Competitive Bidding	Sep-2024	Sep-2024	Sep-2024	Sep-2024	GoP-GAA	1,200,000.00	1,200,000.00	0.00	
	25	Fabrications - ACD Posters and Tarpaulin	ACD	NO	NP-53.9 - SVP	Oct-2024	Oct-2024	Oct-2024	Oct-2024	GoP-GAA	100,000.00	100,000.00	0.00	

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						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	26	Fabrications - Costumes for PCAARRD Chorale and Dance Group	FAD-Personnel	NO	NP-53.9 - SVP	Jun-2024	Jun-2024	Jun-2024	Jun-2024	GoP-GAA	150,000.00	150,000.00	0.00	Fabrications of costumes for PCAARRD Chorale and Dance Group for PCAARRD Activities
	27	Fabrications - Customized Shirt	FAD-Personnel	NO	NP-53.9 - SVP	Apr-2024 Sep-2024	Apr-2024 Sep-2024	Apr-2024 Sep-2024	Apr-2024 Sep-2024	GoP-GAA	480,000.00	480,000.00	0.00	
	28	Fabrications - Plaques, Awards and Trophy	FAD-Personnel	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	15,000.00	15,000.00	0.00	Fabrications of Plaques for Retired Staff
	29	Fabrications - Plaques, Awards and Trophy	FAD-Personnel	NO	NP-53.9 - SVP	Nov-2024	Nov-2024	Nov-2024	Nov-2024	GoP-GAA	160,000.00	160,000.00	0.00	Fabrications of Plaques for Staff Recognition Day
	30	Fabrications - Plaques, Awards and Trophy	OED-ARMSS	NO	NP-53.9 - SVP	Oct-2024	Oct-2024	Oct-2024	Oct-2024	GoP-GAA	55,000.00	55,000.00	0.00	Fabrications of Plaques, Award (EO Tan, R&D, Ulat SIPAG)
	31	Advertising Services	ACD	NO	NP-53.9 - SVP	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	120,000.00	120,000.00	0.00	
	32	Printing and Binding	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	137,200.00	137,200.00	0.00	Tarpaulins and others
	33	Fuel/Lubricants- Fleet Card	FAD	YES	Competitive Bidding - EPA	Oct-2023	Nov-2023	Jan-2024	Jan-2024	GoP-GAA	3,000,000.00	3,000,000.00	0.00	Fleet Card for Gasoline/Diesel/ Lubricants
	34	Repair and Maintenance Services - Office Machineries and Equipment	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	663,000.00	663,000.00	0.00	
	35	Repair and Maintenance Services - Machinery and Office Equipment	IDD	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	905,000.00	905,000.00	0.00	
	36	Repair and Maintenance Services - Building and Structures	IDD	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	400,000.00	400,000.00	0.00	
	37	Repair and Maintenance Services - Building and Structures	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	340,000.00	340,000.00	0.00	
	38	Repair and Maintenance Services - CCTV	MISD	NO	NP-53.9 - SVP	Jun-2024 Dec-2024	Jun-2024 Dec-2024	Jun-2024 Dec-2024	Jun-2024 Dec-2024	GoP-GAA	118,492.00	118,492.00	0.00	
	39	Repair and Maintenance Services - Network Infrastructures	MISD	NO	Competitive Bidding	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	485,500.00	485,500.00	0.00	
	40	Repair and Maintenance Services - ICT Computer and Peripherals	PCAARRD Divisions	NO	NP-53.9 - SVP	Jun-2024 Dec-2024	Jun-2024 Dec-2024	Jun-2024 Dec-2024	Jun-2024 Dec-2024	GoP-GAA	354,000.00	354,000.00	0.00	
	41	Repair and Maintenance Services - Fire Extinguisher - refill	FAD-GSS	NO	NP-53.9 - SVP	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	130,000.00	130,000.00	0.00	

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						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	42	Repair and Maintenance Services - Pest Control (non-structural)	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	110,000.00	110,000.00	0.00	
	43	Clearing of Grasses	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	50,000.00	50,000.00	0.00	
	44	Transportation Equipment Vehicles (Major and minor repair, parts and lubricants)	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	1,755,000.00	1,755,000.00	0.00	
	45	Other Insurance/Services - Notarial Services	PCAARRD Divisions	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	74,320.00	74,320.00	0.00	
	46	Other Insurance/Services - Fidelity Bond Premium	FAD-Cash	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	130,000.00	130,000.00	0.00	
	47	Other Insurance/Services - Building Insurance	FAD-Property	NO	Agency to Agency	Jan-2024 Apr-2024 Jul-2024	Jan-2024 Apr-2024 Jul-2024	Jan-2024 Apr-2024 Jul-2024	Jan-2024 Apr-2024 Jul-2024	GoP-GAA	1,500,000.00	1,500,000.00	0.00	
	48	Other Insurance/Services - Vehicle Insurance	FAD-Property	NO	Agency to Agency	as the need arises				GoP-GAA	300,000.00	300,000.00	0.00	
	49	Laundry Services	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	35,000.00	35,000.00	0.00	
	50	Registration Fees - Vehicle	FAD-GSS	NO	Agency to Agency	as the need arises				GoP-GAA	225,000.00	225,000.00	0.00	
	51	Towing Services	FAD-GSS	NO	NP-53.9 - SVP	as the need arises				GoP-GAA	30,000.00	30,000.00	0.00	
	<b>18</b>	<b>C. ICT</b>									<b>7,827,450.00</b>	<b>7,827,450.00</b>	<b>0.00</b>	
1	1	Q1 - ICT Hardware and Peripherals (Various Division)	MISD/ Various Divisions	NO	Competitive Bidding	Jan-2024	Jan-2024	Mar-2024	Mar-2024	GoP-GAA	334,100.00	334,100.00	0.00	
0	2	Q2 - ICT Hardware and Peripherals (Various Division)		NO	Competitive Bidding	Apr-2024	Apr-2024	Jun-2024	Jun-2024	GoP-GAA	238,580.00	238,580.00	0.00	
0	3	Q3 - ICT Hardware and Peripherals (Various Division)		NO	Competitive Bidding	Jul-2024	Jul-2024	Sep-2024	Sep-2024	GoP-GAA	121,300.00	121,300.00	0.00	
0	4	Q4 - ICT Hardware and Peripherals (Various Division)		NO	Competitive Bidding	Oct-2024	Oct-2024	Dec-2024	Dec-2024	GoP-GAA	84,000.00	84,000.00	0.00	
0	5	Q1 - Software Subscription		NO	Competitive Bidding	Jan-2024	Jan-2024	Mar-2024	Mar-2024	GoP-GAA	345,000.00	345,000.00	0.00	
0	6	Q2 - Software Subscription		NO	Competitive Bidding	Apr-2024	Apr-2024	Jun-2024	Jun-2024	GoP-GAA	55,930.00	55,930.00	0.00	
0	7	Q3 - Software Subscription		NO	Competitive Bidding	Jul-2024	Jul-2024	Sep-2024	Sep-2024	GoP-GAA	35,000.00	35,000.00	0.00	
0	8	Q4 - Software Subscription		NO	Competitive Bidding	Oct-2024	Oct-2024	Dec-2024	Dec-2024	GoP-GAA	400,000.00	400,000.00	0.00	
0	9	EPA - Software Subscription		YES	Competitive Bidding - EPA	Oct-2023	Oct-2023	Jan-2024	Jan-2024	GoP-GAA	257,400.00	257,400.00	0.00	Video conferencing Tool / Zoom
0	10	Wired Internet (Wired Connection - iGate)		YES	Competitive Bidding - EPA	Oct-2023	Oct-2023	Jan-2024	Jan-2024	GoP-GAA	1,542,000.00	1,542,000.00	0.00	
0	11	Wired Internet (Local Loop)		YES	Competitive Bidding - EPA	Oct-2023	Oct-2023	Jan-2024	Jan-2024	GoP-GAA	544,800.00	544,800.00	0.00	
0	12	Wired Internet (DPITC Wired Connection)		YES	Competitive Bidding - EPA	Oct-2023	Oct-2023	Jan-2024	Jan-2024	GoP-GAA	1,212,000.00	1,212,000.00	0.00	



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	7	Voice Over		NO	53.6 NP-Scientific, Scholarly, or Artistic Work, Exclusive Technology and Media Services	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP-GAA	300,000.00	300,000.00	0.00	Voice Over for Saribuhay and Lakbay Galing
	8	Collaterals (NSTW)		NO	NP-53.9 - SVP	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	150,000.00	150,000.00	0.00	
	9	Awarding Ceremony Collaterals		NO	NP-53.9 - SVP	Mar-2024	Mar-2024	Mar-2024	Mar-2024	GoP-GAA	600,000.00	600,000.00	0.00	
	<b>95</b>	<b>TOTAL FOR GOODS</b>									<b>75,218,734.01</b>	<b>75,218,734.01</b>	<b>0.00</b>	
		<b>II. CIVIL WORKS</b>												
100000000000	1	Various Civil Works Projects for the Improvement of Buildings		NO	Competitive Bidding	as the need arises				GoP-GAA	4,500,000.00	4,500,000.00	0.00	
	<b>1</b>	<b>TOTAL FOR CIVIL WORKS</b>									<b>4,500,000.00</b>	<b>4,500,000.00</b>	<b>0.00</b>	
100000		<b>III. CONSULTING SERVICES</b>												
	<b>0</b>	<b>TOTAL FOR CONSULTING SERVICES</b>									<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>96</b>	<b>GRAND TOTAL</b>									<b>79,718,734.01</b>	<b>79,718,734.01</b>	<b>0.00</b>	

\* Based on the approved GAA, FY 2024

100.00% 100.00% 0.00%

Prepared by:

Recommending Approval:

Approved by:

  
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