



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015



Certificate No. AJA13-0034

OFFICE OF THE EXECUTIVE DIRECTOR

March 28, 2019

ATTY. DENNIS S. SANTIAGO

Executive Director V
Technical Support Office, GPPB
Unit 2506, Raffles Corporate Center
F. Ortigas Jr., Road, Ortigas Center
Pasig City

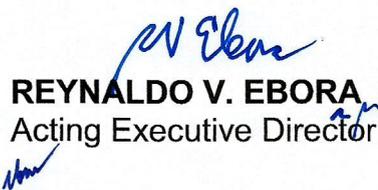
Dear **Atty. Santiago**:

In compliance with GPPB Circular 02-2019 dated February 7, 2019 - *Extension of Deadline for the Submission of FY2019 Annual Procurement Plan (APP) and Reminder to all Procuring Entities on the compliance with the Approval of the APP prior to the Award of Contract*, we are submitting the attached PCAARRD FY2019 APP for your perusal.

We hope you find our submission in order.

Thank you.

Very truly yours,


REYNALDO V. EBORA
Acting Executive Director

DOST-PCAARRD Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement*	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)		
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
	I. GOODS													
	A. Supplies and Materials								10,485,807.40	10,485,807.40				
301010000	Office Supplies for Q1 (CSE available at DBM-PS)	FAD	AA	n/a	n/a	n/a	n/a	GAA	285,101.53	285,101.53				
	Office Supplies for Q2 (CSE available at DBM-PS)								247,329.65	247,329.65				
	Office Supplies for Q3 (CSE available at DBM-PS)								211,517.25	211,517.25				
	Office Supplies for Q1 (CSE not available at DBM-PS)		PB	15-Nov-18	5-Dec-18	20-Dec-18	7-Jan-19		1,107,558.60	1,107,558.60				
	Office Supplies for Q2-Q3 (CSE not available at DBM-PS)			15-Feb-19	7-Mar-19	27-Mar-19	17-Apr-19		1,147,681.00	1,147,681.00				
	Office Supplies for Q4 (CSE not available at DBM-PS)		Sh	15-May-19	22-May-19	31-May-19	15-Jun-19		563,811.97	563,811.97				
	Other Supplies (NCSE for Q1)			18-Feb-19	11-Mar-19	27-Mar-19	5-Apr-19		546,223.60	546,223.60				
	Other Supplies (NCSE for Q2)		Sh	15-Apr-19	22-Apr-19	31-May-19	15-Jun-19		250,000.00	250,000.00				
	Other Supplies (NCSE for Q3)			1-Jul-19	22-Jul-19	31-Jul-19	8-Aug-19		494,867.40	494,867.40				
	Construction Supplies		PB	15-Apr-19	22-Apr-19	31-May-19	15-Jun-19		466,974.00	466,974.00				
	Gasoline/Lubricants - Fleet Cards			7-Oct-18	28-Oct-18	7-Jan-19	17-Jan-19		3,000,000.00	3,000,000.00				
Procurement of Airline Tickets	1-Jun-19	20-Jun-19	15-Jul-19	31-Jul-19	2,164,742.40	2,164,742.40								
B. Equipment (301010000)								2,600,000.00	-	2,600,000.00				
Procurement of passenger van, 2 units	IDD	PB	1-Jun-19	20-Jun-19	15-Jul-19	31-Jul-19	GAA	2,600,000.00		2,600,000.00				
	C. Services								39,192,851.53	39,192,851.53				
301010000	Catering Services	Various Divisions	PB	15-Mar-19	5-Apr-19	20-Apr-19	6-May-19	GAA	1,998,333.33	1,998,333.33				
	Transportation Services			15-Mar-19	5-Apr-19	20-Apr-19	6-May-19		1,495,000.00	1,495,000.00				
	Communication: Mailing Publications/Metered Stamps through Los Baños PhilPost		FAD	AA	n/a	n/a	n/a		1,630,000.00	1,630,000.00				
	Private Courier and Cargo Logistics			SV	7-Oct-18	28-Oct-18	7-Jan-19		17-Jan-19	400,000.00	400,000.00			
	Telephone - Landline			DC	n/a	n/a	n/a		n/a	1,877,000.00	1,877,000.00			
	Utilities: Water Supply		1,200,000.00							1,200,000.00				
	Electric Supply		PB	n/a	n/a	n/a	n/a		7,800,000.00	7,800,000.00				
	Security Services								1-Oct-18	21-Oct-18	5-Nov-18	2-Jan-19	6,996,193.20	6,996,193.20
	Janitorial Services		n/a (under contract for 3 years)							4,010,000.00	4,010,000.00		contract from 2018-2020	
	Food and Accommodation Services		LV	n/a (as need arises)						1,244,382.00	1,244,382.00			
	Repair and Maintenance Services: ICT Office Equip't		MISD	SV	n/a (as need arises)					1,823,000.00	1,823,000.00			
	Machineries and Equipment		FAD	SV	n/a (as need arises)					1,323,000.00	1,323,000.00			
	Electrical and water systems, and office equipment		IDD	SV	n/a (as need arises)					1,422,000.00	1,422,000.00			
	Fire Extinguisher - refill		FAD	SV	7-Oct-18	28-Oct-18	7-Jan-19		17-Jan-19	120,000.00	120,000.00			
	Pest Control (non-structural)				7-Oct-18	28-Oct-18	7-Jan-19		17-Jan-19	120,000.00	120,000.00			
	Ground Maintenance		n/a (as the need arises)							50,000.00	50,000.00			
	Vehicles (RMS)		n/a (as the need arises)							1,569,000.00	1,569,000.00			
	ICT Services: Enhanced PABX		MISD	PB	1-Apr-19	20-Apr-19	5-May-19		20-May-19	602,008.00	602,008.00			
	Preventive Maintenance of Computers			SV	15-Feb-19	5-Mar-19	25-Mar-19		1-Apr-19	200,000.00	200,000.00			
	CCTV Maintenance			SV	15-Feb-19	5-Mar-19	25-Mar-19		1-Apr-19	64,000.00	64,000.00			
	Fabrication of Training Materials		IDD	PB	15-Mar-19	5-Apr-19	20-Apr-19		6-May-19	808,935.00	808,935.00			
Other Services: Registration fees-vehicles	FAD	AA	n/a	n/a	n/a	n/a	90,000.00	90,000.00						
Vehicle and Building Insurances			n/a	n/a	n/a	n/a	1,770,000.00	1,770,000.00						
Towing Services		SV	n/a (as the need arises)					30,000.00	30,000.00					
Fabrication of Polo-shirt for cultural activities			1-Jun-19	20-Jun-19	15-Jul-19	31-Jul-19	550,000.00	550,000.00						
D. ICT								14,159,480.00	8,363,880.00	5,795,600.00				
000	ICT Equipment		PB	7-Oct-18	28-Oct-18	7-Jan-19	17-Jan-19		2,550,000.00	-	2,550,000.00			
	ICT Equipment		PB	15-Mar-19	5-Apr-19	20-Apr-19	6-May-19		385,600.00	-	385,600.00			
	ICT Equipment		PB	1-Apr-19	10-Apr-19	20-Apr-19	30-Apr-19		2,860,000.00		2,860,000.00			
	ICT Equipment		AA	1-Apr-19	20-Apr-19	5-May-19	20-May-19		1,840,000.00	1,840,000.00				

DOST-PCAARRD Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement*	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
301010	Software Licenses	MISD	PB	15-Feb-19	5-Mar-19	25-Mar-19	1-Apr-19	GAA	1,376,000.00	1,376,000.00		
	Peripherals		Sh	7-Oct-18	28-Oct-18	7-Jan-19	17-Jan-19		135,000.00	135,000.00		
	Peripherals		PB	15-Feb-19	5-Mar-19	25-Mar-19	1-Apr-19		3,007,260.00	3,007,260.00		
	Connectivity: Wired and Wireless		PB	15-Mar-19	5-Apr-19	20-Apr-19	6-May-19		1,889,220.00	1,889,220.00		
	Mobile		SV	15-Mar-19	5-Apr-19	20-Apr-19	6-May-19		116,400.00	116,400.00		
E. Audio Visual Equipment (301010000)									895,700.00	-	895,700.00	
	Audio Visual Equipment	ACD	PB	7-Oct-18	28-Oct-18	7-Jan-19	17-Jan-19	GAA	895,700.00	-	895,700.00	
F. IEC Related Services									3,600,000.00	3,600,000.00	-	
301010000	Printing of PCAARRD Publications (Monitor, Farm News & Planner)	ACD	PB	15-Dec-18	5-Jan-19	21-Jan-19	31-Jan-19	GAA	1,540,000.00	1,540,000.00		
	Printing of PCAARRD Publications (Q1)			15-Mar-19	5-Apr-19	20-Apr-19	6-May-19		650,000.00	650,000.00		
	Printing of PCAARRD Publications (Q2)			6-May-19	27-May-19	21-Jun-19	28-Jun-19		805,000.00	805,000.00		
	Printing of PCAARRD Publications (Q3)			1-Jul-19	22-Jul-19	9-Aug-19	29-Aug-19		500,000.00	500,000.00		
	Printing of PCAARRD Publications (Q4)			19-Aug-19	20-Sep-19	7-Oct-19	18-Oct-19		105,000.00	105,000.00		
TOTAL FOR GOODS									70,933,838.93	61,642,538.93	9,291,300.00	
II. CIVIL WORKS												
302010001	Improvement of Storm Drainage System and Sanitary Drainage System of PCAARRD Staff Housing	IDD	PB	28-Feb-19	25-Mar-19	1-Apr-19	10-Apr-19	GAA	1,165,829.05	1,165,829.05		
	Improvement of PCAARRD Executive Guesthouse			28-Feb-19	25-Mar-19	1-Apr-19	10-Apr-19		1,441,158.95	1,441,158.95		
	Repair of PCAARRD Staff Housing Nos. 4,9,11,14 & 20			15-Feb-19	5-Mar-19	25-Mar-19	1-Apr-19		287,949.12	287,949.12		
	Conversion of the SLS Library to FAD- Property Office			15-May-19	4-Jun-19	19-Jul-19	29-Jul-19		1,000,000.00	1,000,000.00		
	Improvement of FAD- Property Stockrooms			15-May-19	4-Jun-19	19-Jul-19	29-Jul-19		1,500,000.00	1,500,000.00		
	Budget for Emergency Repair Works and Variation Work Orders			n/a (as need arises)					2,000,000.00	2,000,000.00		
TOTAL FOR CIVIL WORKS									7,384,937.12	7,384,937.12		
III. Consulting Services												
	Knowledge Management Consultant	MISD	SV	1-Apr-19	10-Apr-19	20-Apr-19	30-Apr-19	GAA	800,000.00	800,000.00		
TOTAL FOR CONSULTING SERVICES									800,000.00	800,000.00		
GRAND TOTAL									79,128,776.05	69,837,476.05	9,291,300.00	

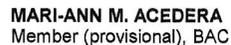
* AA - Agency to Agency; DC - Direct Contracting; PB - Public Bidding; Sh - Shopping; SV - Small Value

Prepared by:

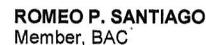
Recommending Approval:

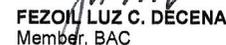
Approved by:


ELYVER B. MALIGALIG
 Secretariat, BAC
 3/29


MARI-ANN M. ACEDERA
 Member (provisional), BAC


JUANITO T. BATALON
 Member (provisional), BAC


ROMEO P. SANTIAGO
 Member, BAC


FEZOI LUZ C. DECENA
 Member, BAC


REYNALDO V. EBORA
 Acting Executive Director


RICHARD E. AMANSEC
 Member, BAC


LEILA C. AMERICA
 Vice-Chairperson, BAC


MELVIN B. CARLOS
 Deputy Executive Director for ARMSS
 and Chairperson, BAC