ISO 9001:2015	PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT	DOCUMENT CODE	QMSF-FADPS-07-01-01
TITLE	VACANCY ADVICE	REVISION NUMBER	3
		PAGE NUMBER	1 of 2
		EFFECTIVITY DATE	September 3, 2025

The Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) is looking for qualified applicants for its vacancy.

PCAARRD, one of the sectoral planning councils under the Department of Science and Technology (DOST), provides a unified and focused direction for the country's research and development (R&D) in the agriculture, aquatic, and natural resources (AANR) sectors. It formulates policies, plans, and programs for science and technology (S&T)-based R&D, institutional development, and technology promotion initiatives on different commodities under its concern; coordinates, evaluates, and monitors programs and projects; and is engaged in active partnerships with international, regional, and national organizations and funding institutions for joint R&D, human resource development, technical assistance, and exchange of scientists, information, and technologies.

DOST-PCAARRD, an ISO 9001:2015-certified agency, is committed to achieving a sustained dynamic leadership in S&T innovation for AANR products innovation and environment resiliency.

I. POSITION TITLE/Salary Grade : Chief Science Research Specialist (SG 24)
Plantilla Item No. : PCAANRRDB-CSRS-66-2011
Employment Status : Permanent

II. QUALIFICATIONS

CSC Minimum Qualifications
Education : Master's Degree OR Certificate in Leadership and Management from the CSC
Work Experience : Four (4) years of supervisory/management experience
Training : 40 hours of supervisory/management learning and development interventions in all or any of the following competencies:
- Building collaborative and inclusive working relationships
- Managing performance and coaching results
- Leading change
- Thinking strategically and creatively
- Creating and nurturing a high performing organization

Eligibility : Career Service Professional/Second Level Eligibility and/or equivalent RA 1080

Additional qualifications/competencies: Familiarity with marine resources sector and national marine R&D; attention to details; supervisory/managerial skills

III. JOB DESCRIPTION

1. Manage the overall functions of the Marine Resources Research Division.
2. Lead the various activities in the development and updating of the National Marine Resources R&D programs/projects, keeping abreast of the recent developments of the industry.
3. Direct the planning, monitoring and evaluation of the Marine Resources R&D programs/projects.
4. Initiate/lead and facilitate the development and packaging of programs in Marine Resources R&D taking into consideration recent development of the sector
5. Initiate, establish and maintain linkages with local and foreign funding agencies that may support R&D initiatives/activities for marine resources.
6. Initiate resource generation for the sector.
7. Perform other related tasks that may be required from time to time.

IV. REQUESTING OFFICIAL : REYNALDO V. EBORA, PhD
Executive Director

V. DEADLINE OF APPLICATION : NOVEMBER 8, 2025
Date of Posting : OCTOBER 9, 2025

VI. DOCUMENTS TO BE SUBMITTED TOGETHER WITH THE APPLICATION LETTER:
(Only applicants with complete documents will be screened)

- Notarized Personal Data Sheet (CS Form No. 212 Revised 2025) (Downloadable at the PCAARRD Job Vacancies webpage)
- Accomplished Work Experience Sheet (Downloadable at the PCAARRD Job Vacancies webpage)
- Updated Curriculum Vitae
- Photocopy of Transcript of Records
- Proof of Eligibility
- Photocopy of training certificates
- Updated service record for government employees
- Certificate of Employment for those in the private sector

- Two CSC prescribed passport size photo
- Certified copy of the Latest Performance Evaluation Report

Please address your application to **Dr. REYNALDO V. EBORA**, Executive Director
DOST-PCAARRD, Paseo de Valmayor, Timugan, Los Baños, Laguna

Forward application to FAD-Personnel Office. *This agency recognizes the equal opportunity principle where all qualified applicants are being considered for employment without discrimination on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. Ramps and elevator are also available for mobility. For further queries, contact (049) 501-1247; 536-9670 local 287; recruitment.pcaarrd@gmail.com.*

GEORGIA M. LAWAS
Administrative Officer V, FAD-Personnel