ISO 9001:2015	PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT	DOCUMENT CODE	QMSF-FADPS-07-01-01
		REVISION NUMBER	3
TITLE	VACANCY ADVICE	PAGE NUMBER	1 of 2
		EFFECTIVITY DATE	September 3, 2025

The **Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)** is looking for qualified applicants for its vacancy.

PCAARRD, one of the sectoral planning councils under the Department of Science and Technology (DOST), provides a unified and focused direction for the country's research and development (R&D) in the agriculture, aquatic, and natural resources (AANR) sectors. It formulates policies, plans, and programs for science and technology (S&T)-based R&D, institutional development, and technology promotion initiatives on different commodities under its concern; coordinates, evaluates, and monitors programs and projects; and is engaged in active partnerships with international, regional, and national organizations and funding institutions for joint R&D, human resource development, technical assistance, and exchange of scientists, information, and technologies.

DOST-PCAARRD, an ISO 9001:2015-certified agency, is committed to achieving a sustained dynamic leadership in S&T innovation for AANR products innovation and environment resiliency.

I. POSITION TITLE/Salary Grade : Chief Science Research Specialist (SG 24)
Plantilla Item No. : PCAANRRDB-CSRS-60-2011
Employment Status : Permanent

II. QUALIFICATIONS

CSC Minimum Qualifications

Education : Master's Degree OR Certificate in Leadership and Management from the CSC

Work Experience : Four (4) years of supervisory/management experience

Training : 40 hours of supervisory/management learning and development interventions in all or any of the following competencies:
- Building collaborative and inclusive working relationships
- Managing performance and coaching results
- Leading change
- Thinking strategically and creatively
- Creating and nurturing a high performing organization

Eligibility : Career Service Professional/Second Level Eligibility and/or equivalent RA 1080

Additional qualifications/competencies: Knowledge in livestock and poultry industry; attention to details; project management; supervisory/managerial skills

III. JOB DESCRIPTION

1. Manages and oversees the overall operation of the Livestock Research Division (LRD) by identifying existing and potential challenges and risks, and presenting strategic solutions, resulting in a cohesive and highly effective operational environment.
2. Demonstrates comprehension and mastery of R&D operations and innovative modalities by critically evaluating information at hand, creating platforms for innovations and applying relevant principles to advocate for optimal technical resolutions for a competitive R&D landscape, thereby enriching the innovation ecosystem for the livestock and poultry sector.
3. Oversees the development and conceptualization of new S&T programs and projects by conducting industry consultations and global technology search, among others, and synthesizing R&D outcomes into S&T Commodity Roadmaps, thus ensuring the alignment of S&T projects with industry needs and the allocation of adequate funds to priority programs.
4. Directs and oversees the monitoring and evaluation of R&D programs and projects by engaging in M&E activities thereby ensuring strict adherence to the project implementation guidelines and the successful achievement of project deliverables.
5. Oversees the dissemination of S&T outcomes by evaluating packaged science-based information materials and participating in promotional activities to ensure that guidelines are met and communication of science-based knowledge is effective.
6. Promotes private-public sector collaboration through dialogues, joint research projects and participation to networking events to identify potential collaboration opportunities and initiate resource generation.
7. Reviews policies, proposed bills and resolutions within the context of the livestock and poultry sector by integrating R&D results and industry insights, thus ensuring the alignment of the proposed legislation with the specific needs and dynamics of the sector.
8. Oversees the delivery of effective and timely non-degree training courses for L&P clients by ensuring the alignment of the training content with client needs and the delivery by competent resource speakers, to enable the enhancement of the capabilities of beneficiaries.
9. Supervises the management and resolution of disagreements and conflicts within the division through conflict resolution strategies to minimize potential negative impact and foster a harmonious, collaborative and productive work environment.

10. Builds a motivated and productive workforce at LRD by recognizing work-life balance, encouraging open communication, interaction, and collaboration, investing in coaching and mentorship of staff, implementing R&R programs, and recognizing and appreciating employees' efforts and achievements, thereby boosting morale of staffs and creating a positive work environment that results in higher engagement levels.
11. Represents the division in various internal and external committees through active participation in meetings and activities, thereby fostering involvement in initiatives within and outside PCAARRD.
12. Provides technical assistance to clients by addressing queries to promote enhanced service and satisfaction.
13. Perform other duties as may be assigned from time to time.

IV. REQUESTING OFFICIAL : **REYNALDO V. EBORA, PhD**
Executive Director

V. DEADLINE OF APPLICATION : NOVEMBER 8, 2024
Date of Posting : OCTOBER 9, 2024

VI. DOCUMENTS TO BE SUBMITTED TOGETHER WITH THE APPLICATION LETTER:
(Only applicants with complete documents will be screened)

- Notarized Personal Data Sheet (CS Form No. 212 Revised 2025) (Downloadable at the PCAARRD Job Vacancies webpage)
- Accomplished Work Experience Sheet (Downloadable at the PCAARRD Job Vacancies webpage)
- Updated Curriculum Vitae
- Two CSC prescribed passport size photo
- Photocopy of Transcript of Records
- Proof of Eligibility
- Photocopy of training certificates
- Updated service record for government employees
- Certificate of Employment for those in the private sector
- Certified copy of the Latest Performance Evaluation Report

Please address your application to **Dr. REYNALDO V. EBORA**, Executive Director
DOST-PCAARRD, Paseo de Valmayor, Timugan, Los Baños, Laguna

Forward application to FAD-Personnel Office. *This agency recognizes the equal opportunity principle where all qualified applicants are being considered for employment without discrimination on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. Ramps and elevator are also available for mobility. For further queries, contact (049) 501-1247; 536-9670 local 287;* recruitment.pcaarrd@gmail.com.

GEORGIA M. LAWAS
Administrative Officer V, FAD-Personnel