



DOST-PCAARRD

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

January 5, 2023

Notice to Proceed

MS. NELA C. SOTALBO

Proprietress
SMS Marketing
5165 National highway
Brgy. Maahas
Los Baños, Laguna

Dear **Ms. Sotalbo**:

The attached Contract Agreement for the project **Supply and Delivery of CY2022 Office Supplies, Building and Utility, Exhibits, Furniture, Medical Supplies, Devices and Prepaid Cards (Last Packaging) for Lots A, B, C, D, F and H** having been approved, notice is hereby given SMS Marketing that the supplies should be delivered within thirty (30) calendar days upon signing/ conforming with this notice to proceed.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,


REYNALDO V. EBORA, PhD
Executive Director

I acknowledge receipt of this Notice on January 18, 2023

Name of the Representative of the Bidder NELA C. SOTALBO

Authorized Signature 

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030

Tel. No. (63) (49) 554-9670

Fax No. (63) (49) 536-0016; 536-7922

Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651


E-mail: pcaarrd@pcaarrd.dost.gov.ph / <http://www.pcaarrd.dost.gov.ph>



Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made this 29 day of December 2022 between **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** of Los Baños, Laguna, Philippines, hereinafter called "the Entity" and **SMS MARKETING** of 5165 National Highway Brgy. Maahas Los Baños, Laguna, Philippines, hereinafter called "the Supplier";


KIN MARWEE C. SOTALBO
Business Representative

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of CY2022 Office Supplies, Building and Utility, Exhibits, Furniture, Medical Supplies, Devices and Prepaid Cards (Last Packaging) for Lots A, B, C, D, F and H** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **ONE MILLION TWO HUNDRED SEVENTY THOUSAND NINE HUNDRED SIXTY FIVE PESOS AND 25/100 (Php1,270,965.25)**, hereinafter called "the Contract Price".



NELA C. SOTALBO
Proprietress

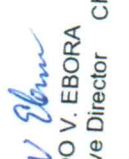
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.


ABEGAIL GRACE M. MARALIT
Accountant III, FAD-Accounting


SUSAN S. MOLINA
Chief Administrative Officer


REYNALDO V. EBORA
Executive Director

3. In consideration for the sum of **ONE MILLION TWO HUNDRED SEVENTY THOUSAND NINE HUNDRED SIXTY FIVE PESOS AND 25/100 (Php1,270,965.25)** or such other sums as may be ascertained, **SMS MARKETING** agrees to supply and deliver the goods in accordance with his/her/its Bid.
4. The **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

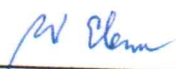
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE COUNCIL FOR AGRICULTURE,
AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT**

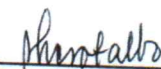
SMS MARKETING

By:

By:




REYNALDO V. EBORA
Executive Director




NELA C. SOTALBO
Proprietress

Signed in the Presence of:



SUSAN S. MOLINA
Chief Administrative Officer



KIM MARWEE C. SOTALBO
Business Representative

Certified Funds Available:



ABEGAIL GRACE M. MARALIT
Accountant III, FAD-Accounting
PCAARRD

REPUBLIC OF THE PHILIPPINES
PROVINCE/CITY OF
MUNICIPALITY OF

)
) S.S.
)

ACKNOWLEDGEMENT

JAN 17 2023

Before me, this ____ day of ____ 20__, appeared:


DR. REYNALDO V. EBORA with Philippine Passport No. S0005685A issued at DFA Manila on August 17, 2017 and MS. NELA C. SOTALBO with Tax Clearance Certificate No. ____ issued at ____ on ____ known to me to be the same persons who executed the foregoing instrument and who acknowledge the same to be their free and voluntary act and deed of this entities which they represent.

I further certify that the foregoing Contract Agreement consist of three (3) pages, including the page upon on which this Acknowledgment is written, and the parties hereto and their witnesses have affix their signature on the space provided for on this page and on the margin of each and every page.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

Notary Public

Doc No. 375
Page No. 76
Book No. 242
Series of 2023


ATTY. CAESAR M. ANGELES
NOTARY PUBLIC-UNTIL DEC. 31, 2024
CALAMBA CITY, LOS BAÑOS, BAY
AND CALAUAN, LAGUNA-ROLL NO. 32172
PTR NO 1058876-A-01/03/2023-LOS BAÑOS, LAG.
NOT COMM NO 04-2023-C/12/14/2022
IBP NO. 248218-09-29-2022
MCLE COMPLIANCE NO. VII-0009971/02-15-2022



Award Notice Abstract (Ref No.: 4017587)

Status: Updated

Reference Number: 9223952 Control Number: ITB No. 22-11-25a to 25i Bid Notice Title: Supply and Delivery of Office Supplies, Building and Utility, Exhibits, Furniture, Medical Supplies, Devices and Prepaid Cards (Last Packaging) Approved Budget: Php2,648,749.00 Procurement Mode: Public Bidding Classification: Goods Category: Office Supplies and Devices Applicable Procurement Rules: Implementing Rules and Regulations Funding Source: Government of the Philippines (GOP) Funding Instrument: General Appropriations Act Area of Delivery: Laguna Delivery Period: 30 Day/s Contact Person: Chairperson, BAC Created By: Jose Raymond Manalo	DEPARTMENT OF SCIENCE AND TECHNOLOGY-PCAARRD Paseo de Valmayor, Timugan, Los Baños Laguna, Region IV-A, Philippines Office Supplies and Devices Awardee : SMS MARKETING Address : Highway Batong Malaki Los Baños Laguna, Region IV-A, Philippines Contact Person : Nela C Sotalbo Designation : Proprietor Line Item <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Office Supplies and Devices, Building, Utility, Exhibit, Medical and Office Supplies, 44120000, 5949, Piece</td> <td>Php1,762,880.00</td> </tr> </tbody> </table> Reason for Award : Lowest calculated and most responsive bid.	#	Product/Service/Project Name	Budget	1	Office Supplies and Devices, Building, Utility, Exhibit, Medical and Office Supplies, 44120000, 5949, Piece	Php1,762,880.00	Award Type: Award Notice Contract Amount: Php1,270,965.25 Award Date: 04-Jan-2023 Publish Date: 23-Jan-2023 Date Last Updated: 23-Jan-2023 Contract Number: 036-2022 Proceed Date: 18-Jan-2023 Contract Effectivity Date: 17-Jan-2023 Contract End Date: 16-Feb-2023 Created By: Jose Raymond Ajes Manalo Date Created: 23-Jan-2023 Approver: View Documents: 4
#	Product/Service/Project Name	Budget						
1	Office Supplies and Devices, Building, Utility, Exhibit, Medical and Office Supplies, 44120000, 5949, Piece	Php1,762,880.00						