DOST-PCAARRD
Department of Science and Technology
PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES
RESEARCH AND DEVELOPMENT
ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

Notice to Proceed

January 11, 2023

MS. SHERRYL DE GUZMAN
Business Development Manager
Government Sector
Delsan Office Systems Corporation
7893 Lawaan Street, San Antonio Village
Makati City

Dear **Ms. De Guzman**:

Notice to proceed is hereby given to Delsan Office Systems Corporation for the project "**Procurement of CY2023 Managed Print Service (MPS).**" The items should be delivered within thirty (30) calendar days after signing this notice.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions of the Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,

REYNALDO V. EBORA, PhD
Executive Director

I acknowledge receipt of this Notice on January 11, 2023

Name of the Representative of the Bidder Sherryl de Guzman

Authorized Signature

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