

OFFICE OF THE EXECUTIVE DIRECTOR

1840419-174

Notice to Proceed

April 4, 2019

**MR. JOSHUA ISAIAH I. ESGUERRA**

Proprietor  
Ricarea's Merchandising  
Lopez Ave., Brgy. Batong Malake  
Los Baños, Laguna

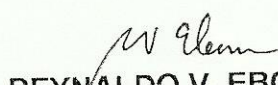
Dear **Mr. Esguerra**:

The attached Purchase Order (PO) having been approved, notice is hereby given to **Ricarea's Merchandising** that the "Supply and Delivery of Office Furniture, Supplies, and Prepaid Cards" for Lot A should be delivered within seven (7) government working days after signing/conforming of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PCAARRD.

Very truly yours,

  
**REYNALDO V. EBORA**  
Acting Executive Director

I acknowledge receipt of this Notice on **RICAREA'S MERCHANDISING**

Name of the Representative of the Bidder Los Baños, Laguna  
**ricareasmerchandising@gmail.com**  
(049) 536-5800 | 536-0214 | 576-1795

Authorized Signature 8/8/19





PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT (PCAARRD)

P.O. NO: 2019-04-0055m

Date: 4/4/2019

Mode of Procurement: Shopping

10 104 19 - - 17 8

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Term: 7 GWD

Payment Term: 30 Days

|                   |  |           |
|-------------------|--|-----------|
| (Amount in Words) | PESOS: ELEVEN THOUSAND EIGHT HUNDRED THIRTY & 35/100 | 11,830.35 |
|-------------------|--|-----------|

Very truly yours,

AMOUNT: \$ 12,000.00

**ATTACHMENT:** 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers  
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary





**PURCHASE ORDER**  
Republic of the Philippines  
**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT (PCAARRD)**

Supplier: **RICAREA'S MERCHANDISING**

Address: 9471 Lopez Ave., Batong Malake, Los Baños, Laguna

TIN : VAT-406-707-212-000

P.O. NO. 2019-04-0056m

Date 4/4/2019

Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

1840419--174

Place of Delivery: PCAARRD

Date of Delivery:

Delivery Term: 7 GWD

Payment Term: 30 Days

| Item No.   | Unit  | Description  | Quantity | Unit Cost | Amount    |
|--|-------|--|----------|-----------|-----------|
| Lot A (Furniture)= ABC : Php 55,000.00                                     |       |  |          |           |           |
| 1  | piece | Chair, Office chair, high-back, mesh with upholstered seat, black  | 5        | 3,870.00  | 19,350.00 |
|  |       |  |          |           |           |
|  |       | P.R.# 2019-02-0143 dated 2/12/2019   |          |           |           |
|  |       | Charged to: FERD: Project 1 - Threatened Philippine Plants-Project 1 - Botanical Exploration, Propagation and Living Collections Establishment of Threatened Philippine Plants |          |           |           |
|  |       | A.P.# 2019-03-083 dated 3/21/2019  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
|  |       |  |          |           | 19,350.00 |
|  |       |  |          |           |           |
|  |       | Less 5% EVAT   |          | 863.84    |           |
|  |       | Less 1% EWT  |          | 172.77    | 1,036.61  |
|  |       |  |          |           |           |
|  |       |  |          |           |           |
| (Amount in Words) PESOS: EIGHTEEN THOUSAND THREE HUNDRED THIRTEEN & 39/100 |       |  |          |           | 18,313.39 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

CONFORME:

**RICAREA'S MERCHANDISING**

(Signature Over Printed Name)

Date

**DEMETRIO M. CINCO**

(Signature Over Printed Name of Authorized Official)

Division Director

Designation

Fund Cluster: **Trust Fund-184**

Funds Available:

**CAROLINA T. BOSQUE**

Chief Accountant

ORS/BURS No.:

09-3086.00-2019-04-00186

Date of ORS/BURS: 04/03/19

AMOUNT: ₱ 18,313.39

ATTACHMENT: 1) Obligation Request 2) Purchase Request 3) Abstract of prices 4) Canvass/Quotation of 3 different suppliers  
5) Job Request (Vehicle) 6) Exclusive distributor if necessary 7) Stock Position Sheet if necessary